

Board of Selectmen
Special Meeting
August 17, 2007 – **8:00 AM**
Meeting was moved to Community Center

MINUTES

- 1.0 Meeting was called to order by First Selectman Joyce Okonuk at 8:06 AM at the Lebanon Community Center. Selectmen John Bendoraitis and Russ Blakeslee were present as well as interim Assessor Claire Foltz.
- 2.0 Minutes
 - 2.1 Moved by Bendoraitis, seconded by Blakeslee to approve the minutes of the July 10, 2007 Regular Meeting. Vote: yes, unanimous
 - 2.2 Moved by Blakeslee, seconded by Bendoraitis to approve the minutes of the July 20, 2007 Special Meeting. Vote: yes, unanimous
- 3.0 Correspondence
 - 3.1 Selectmen read letter of resignation from Dispatcher, Donna Slate.
 - 3.2 Selectmen read letter of resignation from Ethics Code Draft Committee member and chairman, Jacqueline Carlisle-Maddox.
- 4.0 Moved by Blakeslee, seconded by Bendoraitis to approve a request from Kathy Gondek of the LMHS Football Program to use the Lebanon Green on August 26th for a tag sale. Vote: yes, unanimous
- 5.0 Moved by Blakeslee, seconded by Bendoraitis to approve a request from the Lebanon Co-op Nursery School to use the Town Hall Green on September 8th for a plant sale. Vote: yes, unanimous
- 6.0 Interim Assessor Claire Foltz reviewed the five bids submitted for the Revaluation scheduled to begin in September. She detailed concerns about several of the proposals indicating the bidders were not responsive in their bid documents to the requirements stated in the bid. With another firm she expressed concern about inadequate staffing levels. The two bids that most closely met the bid requirements were Tyler CLT, Tolland, CT and Vision Appraisal, Northboro, MA. Tyler's bid will need to have an additional \$2,200 added to the bid to cover the photos resulting in a final bid of \$173,000 and Vision with a bid of \$187,000. It was the recommendation of the Assessor that the Town award the bid to Tyler, following a favorable reference check. The First Selectman will check references and report back to the next meeting of the Selectmen.
- 7.0 Moved by Bendoraitis, seconded by Blakeslee to disband the Fire Safety Complex Building Committee as requested by the Committee, as the project is substantially completed. Vote: yes, unanimous
- 8.0 The First Selectman had asked the installer of the new roof on the older section of the Fire Complex to provide her with a quote to repair damaged siding, replace two corner trim sections, and re-roof the small portico roof over the entrance. The estimate for labor and materials was \$4,800 and the Selectmen agreed that the procedures for utilizing the new TIP funds must be developed before any expenditure of this size could be authorized. No further action.
- 9.0 The Selectmen discussed the proposed purchase of a backhoe/loader for the Public Works Department. The Town Meeting last week released \$61,500 from the Capital, Non-

recurring Fund account for this purpose. The First Selectman had obtained a quote for a new Case Loader/Backhoe but the Selectmen requested she obtain additional quotes before they take action. The Board also discussed developing a policy that would establish thresholds requiring public bids for municipal purposes over a certain dollar value. This will be discussed further at another meeting. The First Selectman offered to solicit quotes for similar backhoe/loaders from dealers of other makes of equipment.

- 10.0 John Bendoraitis contacted CCM and learned that the town could participate in the Ct. Clean Energy Program without violating our contract with TransCanada for power. John also offered to do more research into other conservation programs, i.e. energy efficiency audits, etc.

The Selectmen have met with a representative of Sterling Plant and read the proposal from Community Energy. Sterling Plant offers a \$15 credit if residents sign on a co-branded application. Those signing up pay a premium of 1.15 cents per kilowatt hour of their usage. For example, if 700 kilowatts are used at the 100% rate, it will cost an extra \$8.05 per month, at 50% rate, \$4.03.

Moved by Bendoraitis, seconded by Blakeslee to endorse Sterling Plant as Lebanon's choice for a clean energy provider. Vote: yes, unanimous
John will investigate the kilowatt usage to determine how we will implement program for public buildings and will report back at next meeting.

- 11.0 The Commission on Aging voted to request that the Selectmen increase the wages of the van dispatchers. As the part-time, non-union wage matrix was not available at this meeting, no action at this time.

- 12.0 No action. Add to next agenda.

- 13.0 Moved by Bendoraitis, seconded by Blakeslee to refund the following taxes due to overpayment:

Tax Refunds for June		
Victoria A. LaFontaine	\$39.27	Overpayment
Gloria or Dennis Hanczar	\$22.29	Overpayment

Vote: Yes, unanimous

- 14.0 Moved by Blakeslee, seconded by Bendoraitis to adjourn the meeting at 9:20 AM. Vote: yes, unanimous.

Respectfully submitted,

Joyce R. Okonuk
First Selectman