

Board of Selectmen
Special Meeting
June 19, 2007 - **2:30 PM**
Lebanon Town Hall

MINUTES

1.0 Meeting was called to order at 2:38 PM by First Selectman Joyce Okonuk. Also present were School Superintendent Bob McGray, Business Manager Mal Leichter and Librarian Julie Culp. Audience: 4

2.0 The Selectmen reviewed server maintenance contracts received from JASA Solutions and Walker Systems. JASA was asked if networking maintenance was included in their proposal. Jaison Stein replied it was not but could be added for \$660/year for both servers. Mal explained that if school staff were maintaining the work stations they would need password access to view log activity on server. Jaison stated that can be provided as long as town and library have no objections. Both acknowledged they did not. Mal further asked if JASA kept documentation as the town needs to own it. JASA agreed to provide such documentation as well as a confidentiality agreement with the contract. Julie stated that state law dictates that library records be kept confidential.

JASA's contract contains unlimited hours for service w/o additional charge and Walker's contract has limits on repair time and a per hour charge for service over the limit. Both firms have remote access to servers. JASA knows our architecture and software and Walker will need to come up to speed.

With regard to Mal and the school staff servicing the library work stations, he had no concerns. Bob McGray stated the school supports the decision for shared services and willing to proceed. Should problems arise, we will address at that time.

To facilitate the transition on work station maintenance, Allen Stein suggested that Mal and staff meet with JASA as a team to develop a good working relationship. Mal said he and staff very busy in June finishing up year end but as of July 1st will be available to start servicing and then meet and continue training with JASA.

3.0 Moved by Blakeslee, seconded by Bendoraitis to adjourn the meeting at 3:22 PM. Vote: yes, unanimous

Respectfully submitted,

Joyce R. Okonuk
First Selectman