

**Board of Selectmen
Special Meeting
December 2, 2019
Town Hall — 3:45 PM
Minutes**

Members Present: First Selectman Kevin Cwikla and Selectman Kathleen Smith

Others Present: Tax Collector Kelly Lawer and Administrative Assistant Bernard Dennler

1.0 Call to Order

First Selectman K. Cwikla called the meeting to order at 3:45 PM.

2.0 Discuss and act upon hiring of a tax revenue clerk

K. Lawer and B. Dennler discussed the interview process. They said they interviewed six candidates with the Assessor and Assistant Town Clerk. They recommended the hiring of Beth Nelson.

K. Cwikla MOVED to hire Beth Nelson as a tax revenue clerk at an hourly rate of \$18.11, not to exceed 19-hours per week except in the months of January and July when there shall be a full-time requirement for the position. K. Smith SECONDED.

MOTION CARRIED 2:0

2.0 Adjournment

K. Cwikla MOVED to adjourn the meeting at 3:55 PM. K. Smith SECONDED.

MOTION CARRIED 2:0

Respectfully submitted,

Bernard W. Dennler III
Administrative Assistant