

**Board of Selectmen
Special Meeting
December 18, 2019 — 6:00 PM
FIRE SAFETY COMPLEX — 23 GOSHEN HILL ROAD
MINUTES**

Members Present: First Selectman Kevin Cwikla, Selectmen Kathleen Smith and Glen Coutu

Others Present: Liz Charron and Meaghan Bruce of the Board of Finance, Administrative Assistant Bernard Dennler

1.0 Call to Order

K. Cwikla called the meeting to order at 6:02 PM.

2.0 Discuss and act upon: calling a special election for May 19, 2020 to fill two positions on the Board of Selectmen, per the Town Charter effective December 1, 2019

K. Cwikla said there had been conversations with the Town Clerk, Registrars, town counsel, and the Secretary of State's office about how best to schedule the special election to fill the vacancies on the Board of Selectmen per the terms of the Town Charter. The Charter states the election must take place no later than May 29, 2020. He said they had discussed combining with the presidential primary or a potential referendum but there were logistical and legal reasons that would prevent either. He said the Registrars recommended a date of May 19, 2020 and that the Board of Selectmen must move to call the election and notify the Town Clerk's office who will then communicate that to the Secretary of State. B. Dennler said he would draft a letter to the Clerk's Office to be submitted along with the minutes of this meeting.

K. Smith MOVED to call a special election for May 19, 2020 to fill two positions on the Board of Selectmen, per the Town Charter effective December 1, 2019. G. Coutu SECONDED.

MOTION CARRIED 3:0

3.0 Discuss long term planning with the Board of Finance

L. Charron and M. Bruce explained that the Long-Term Planning Subcommittee had met with the previous Board of Selectmen several times to discuss a proposal for a lease at the Lake Williams Campground for the construction of a substation. G. Coutu discussed the need for a long-term plan from the Fire Department regarding issues such as staffing before a decision can be made about putting in a substation. L. Charron said she wants to mutual aid agreements in writing rather than as "handshake agreements." The Selectmen and Subcommittee members also discussed the JLN fire safety study.

L. Charron said they need to meet with the Fire Department. They also discussed upcoming meetings regarding budgeting for the 2020-2021 fiscal year and the 2020 Plan of Conservation

and Development. The Selectmen and the subcommittee agreed to meet again on January 28th at 6:00 PM and to invite the Lebanon Volunteer Fire Department to participate.

4.0 Adjournment

The meeting adjourned at 6:45 PM.

Respectfully submitted,
Bernard W. Dennler III
Administrative Assistant