

**Board of Selectmen
Special Meeting
January 22, 2020
Town Hall — 7:00 PM
MINUTES**

Members Present: First Selectman Kevin Cwikla, Selectmen Kathleen Smith and Glen Coutu

Others Present: Library Building Committee members Chair Jim Russo, Maggie McCaw, Lisa Matson, Cathe McCall, Vin Shea, Chris Darrow, Berkeley Nowosad, Julie Culp, Matt Earls, Ex Officio; Jay Willerup; Betsy Petrie; Jim Gelaspie; Tim Fields

1.0 Call to Order

The meeting was called to order at 7:00 PM.

2.0 Discuss Library Building Project with Library Building Committee

The Library Building Committee discussed the phases of the project and statuses with the Board of Selectmen. According to the Committee, the Schematic Design phase (1st phase) is completed and drawings are out for a professional cost estimate and are expected by the end of the month.

Next phase (Design Development Phase) - all drawings, electrical, plumbing, site engineering will be prepared for Owners continual observation and review. Final Phase (Contract Document Phase) - construction final documents will be compiled with final reviews by Local Town Authorities. Once completed, Drawing Package will be forwarded for a final professional Estimate. Bid Phase - Specifications and Drawings will be published for competitive public bidding.

J. Russo presented a budget summary from April 2019 drafted for the previous Board of Selectmen. He stated they would prefer a contingency of 10% of hard and soft costs.

The Committee discussed two relocation options for during the construction, at the Lebanon Middle School and at the Community Center. J. Russo said if neither option is viable, then the construction will have to proceed in phases while the library is occupied.

3.0 Adjournment

The meeting adjourned at 7:35 PM.

Respectfully submitted,

Kevin Cwikla, First Selectman