

**Board of Selectmen
Special Meeting
June 23, 2020 — 3:00 PM
TOWN HALL & TELECONFERENCE
MINUTES**

Members Present: First Selectman Kevin Cwikla; Selectmen Kathleen Smith

Others Present: Bernard Dennler (Administrative Assistant); Valerie Belles (Senior Accountant); Jay Tuttle (Highway Foreman); Brandon Handfield (YRC Consultants)

1.0 Call to Order

K. Cwikla called the meeting to order at 3:05 PM.

2.0 Discuss and act on adopting the 2020-2021 Capital Improvement Plan

K. Cwikla reviewed a draft of the 2020-2021 Capital Improvement Plan produced by engineering consultant B. Handfield. The CIP is needed to qualify for LoCIP funds from the State. K. Smith asked for clarification on Item 9, Hazardous Tree Removal. She asked if the listed budget of \$200,000 would be for each year 2020-2025 or broken down across the years. B. Handfield confirmed it would be divided across the years. K. Smith also asked if items listed on the CIP would be excluded from being funded directly by the Town, such as funds from a possible budget surplus. V. Belles stated the LoCIP grant is a reimbursement so it does not matter if the Selectmen choose to list an item on both the Capital Improvement Plan and a list of priorities to the Board of Finance

The Selectmen discussed with J. Tuttle whether highway and paving belong on CIP. V. Belles said it would not be a typical expense because CIP items are large projects, not ongoing, recurring expenses.

K. Smith MOVED to approve the Capital Improvement Program for 2020-2021 as presented, included as Attachment A to these Minutes. K. Cwikla SECONDED.

MOTION CARRIED 2:0

3.0 Discuss and act on priorities for 2019-2020 surplus

The Selectmen discussed the possible surplus. V. Belles said the Finance Office needs to close its books on the 2019-2020 budget before she can provide an accurate total for a possible surplus. She said those numbers will be available in late July. K. Smith said it is important to have the hazardous tree removal included on the list of priorities. The Selectmen agreed to discuss this again at their August regular meeting.

NO ACTION TAKEN

4.0 Discuss and act on Town Scholarship funds

V. Belles said she is working with the auditor on some calculating discrepancies. K. Cwikla asked if this is time sensitive. V. Belles said she is in contact with the schools. The Selectmen agreed to take this up at a future meeting.

NO ACTION TAKEN

5.0 **Discuss and act on approving funds from TIP for repairs to the FuelMaster due to lightning strike**
V. Belles stated the invoiced amount for the repairs due to the lightning strike was \$2938.92. J. Tuttle said there could be some possible adjustments to the invoice. B. Dennler said he had filed an insurance claim with CIRMA.

K. Cwikla MOVED to authorize up to \$3500 from TIP to pay for repairs to the FuelMaster due to a lightning strike. K. Smith SECONDED.

MOTION CARRIED 3:0

6.0 **Adjourn**

The meeting adjourned at 3:32 PM.

Respectfully submitted,
Bernard W. Dennler III
Administrative Assistant

CAPITAL IMPROVEMENT PROGRAM
2020 – 2021 (CIP)

To enable the town to apply for grants under the State of Connecticut Local Capital Improvement Program, the municipality must have an approved Capital Improvement Program. Below is a list of those items which are proper for that program.

- Project #1: Replace the culvert under Chappell Road on the Susquetonscut Brook with new pipe structure. Estimate includes design and construction costs.
Estimated cost: \$775,000 Project to be completed in 2020-2021
- Project #2: Replace the culvert under Tobacco Street on Brousseous Brook with new pipe structure. Estimate includes design and construction costs.
Estimated cost: \$576,000 Project to be completed in 2021-2022
- Project #3: Construct Public Works Facility in new location including vehicle and equipment storage, vehicle repair, salt/sand storage and office. Study Committee presently gathering design and cost estimates.
Estimated cost: \$3,000,000 Project to be initiated 2021-2022
- Project #4: Replace bridge Randall Road over Gillette Brook with new precast concrete box culvert structure. Estimate includes design and construction costs.
Estimated cost: \$360,000 Project to be completed in 2020-2021
- Project #5: Replace bridge Smith Road over Unnamed Brook with new precast concrete box culvert structure. Estimate to include design and construction costs.
Estimated cost: \$250,000 Project to be completed in 2020-2021
- Project #6: Replace drainage on Mack Road West from #194 to Pease Brook and Pease Brook to Route 87 (Trumbull Highway).
Estimated cost: \$ 800,000 Project to be completed in 2021-2022
- Project #7: Replace the Goshen Hill Road Bridge over Exeter Brook with new structure. Estimate includes design and construction costs.
Estimated cost: \$662,000 Project to be completed in 2020-2021
- Project #8: Repair Fire Safety Complex Parking Lot. Estimate includes design and construction costs.
Estimated cost: \$150,000 Project to be completed in 2020-2021
- Project #9: Hazardous Tree Removal and Trimming for nonutility-related hazardous branches, limbs and trees on municipal property or within a municipal right-of-way.
Estimated Cost: \$200,000 Project to be completed 2020-2025