

**Board of Selectmen  
Special Meeting  
OCTOBER 27, 2020 — 4:00 PM  
TOWN HALL & TELECONFERENCE  
MINUTES**

**Members Present:** First Selectman Kevin Cwikla, Selectmen Kathleen Smith (arrived at 5:10P), Glen Coutu, Robin Chesmer, and Betsy Petrie-McComber

**Others Present:** Bernard Dennler (Administrative Assistant/Teleconference Host); Mark Zessin and Denise Lord (Anchor Engineering); Catherine Marrion (Waller, Smith, and Palmer)

**1.0 Call to Order**

K. Cwikla called the meeting to order at 4:02 PM.

**2.0 Discuss and act on approving winter salt and sand contracts**

The Selectmen reviewed quotes for the winter salt and sand contracts. Based on the CRCOG bid, DRVN enterprises provided a quote of \$69.95 per ton for treated road salt. Hain Materials provided a quote for \$15.30 per ton for winter sand. Adelman provided a quote for \$17.33 per ton for winter sand.

*B. Petrie MOVED to renew the DRVN contract for road salt at \$69.95 per ton. G. Coutu SECONDED.*

MOTION CARRIED 4:0

*G. Coutu MOVED to approve a contract with Haines Materials for winter salt at \$15.30 per ton. K. Cwikla SECONDED.*

MOTION CARRIED 4:0

**3.0 Discuss and act upon Goshen Hill and Chappell Road bridge replacement projects issues**

The Selectmen met with Mark Zessin and Denise Lord of Anchor Engineering to discuss the ongoing delays at Goshen Hill and Chappell Road. M. Zessin discussed the possible installation of a temporary structure on Goshen Hill for a cost of about \$56,000. They indicated the state may be able to assist with the costs under the Local Bridge Program. B. Petrie said based on the most recent timeline provided, it appears the work on Goshen Hill, without a temporary structure, would be completed eight weeks after the first of November. D. Lord confirmed the timeline based on the current anticipated delivery dates of the precast culvert. D. Lord said the contractor has not received a "guarantee" on the delivery date. R. Chesmer pointed out that a temporary structure would mean reopening the road temporarily then closing it again for removal and installation which could create longer disruptions. He suggested the culvert could be installed, the road opened, and paving could be delayed.

The Selectmen requested affirmation from the contractor that the precast for both bridges are in production. B. Petrie said she was uncomfortable acting on a temporary fix if the precast culvert is finally going to arrive in just a couple weeks.

G. Coutu asked why this was not worked out before the bridges were removed. M. Zessin said the contractors likely made their decisions on scheduling based on the timelines given to them by the sub-contractor. M. Zessin said this has been an issue with many contractors Anchor has worked with since the COVID19 pandemic began. B. Petrie said it seems logical that the contractors should have anticipated the supply chain issues and this information should have been shared by the contractor. She also said the Town relies on Anchor for their expertise. She said they should have been able to share information on supply chain disruptions that could impact the Town before the bridges were removed.

K. Cwikla asked for Anchor to present options for Chappell Road as well. B. Petrie reiterated she is uncomfortable moving forward at this time without more information. She suggested they hold a special meeting next week.

*B. Petrie MOVED to enter Executive Session and to invite Mark Zessin and Denise Lord of Anchor Engineering and attorney Catherine Marrion of Waller, Smith, and Palmer to participate by phone. G. Coutu SECONDED.*

MOTION CARRIED 4:0

**4.0      Executive session for the purpose of strategy and negotiations on pending claims related to the Town's bridge repair contracts.**

Executive Session began at 4:45 PM. K. Smith joined at 5:10. The Executive Session ended at 5:45 PM.

**5.0      Adjourn**

The meeting adjourned at 5:45 PM.

Respectfully submitted,  
Bernard W. Dennler III  
Administrative Assistant