

**Board of Selectmen  
Special Meeting  
Zoom  
April 21, 2022 — 4:30 PM  
MINUTES**

**Members Present:** First Selectman Kevin Cwikla, Selectmen Kathleen Smith, Robin Chesmer, and Mark DeCaprio

**Others Present:** Bernard Dennler (Office Manager to the First Selectman); Hayley Wagner (Finance Director)

**1.0 Call to Order**

K. Cwikla called the meeting to order at 4:30 PM.

**2.0 Discuss and act on 2022 Capital Improvement Plan**

The Selectmen reviewed the Capital Improvement Plan. B. Dennler stated the updated plan was developed in conversations with the First Selectman, the Director of Public Works and Facilities, the Town's engineering consultant, and the Finance Director. H. Wagner explained that the plan is needed to receive LoCIP funds under the state's Local Capital Improvement Program. There is currently \$140,000 available to Lebanon with an additional \$70,000 expected next year that could be applied to any of the projects listed. Approval of the CIP does not obligate the Town to undertake or fund any of the projects listed.

*K. Smith MOVED to adopt the 2022 Capital Improvement Plan and send it to Town Meeting for approval, included as Attachment A to these Minutes. R. Chesmer SECONDED.*

MOTION CARRIED 4:0

**3.0 Discuss and act on calling the Annual Town Meeting**

*K. Smith MOVED the following:*

*Pursuant to Connecticut General Statutes Section 7-1, et seq., public notice is hereby given to the Electors and those qualified to vote at town meetings of the Town of Lebanon that the Annual Town Meeting will be held on Monday, May 2, 2022 at 7:30 P.M. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon the following:*

- 1. Consider and act upon approving the proposed 2022–2023 Fiscal Year budget for the Town of Lebanon in the amount of twenty-seven million ninety-five thousand eight hundred thirty-two dollars and no cents (\$27,095,832.00) for the General Town Government, Board of Education, Special Revenue Accounts and Capital Expenditures with Revenue Estimates of seven million twenty-one thousand nine hundred eleven dollars and no cents (\$7,021,911.00) and the remainder to be raised by taxes with an estimated mil rate of 28.1 mils.*
- 2. Consider and act upon approving the 2022-2023 Fiscal Year Capital Improvement Program (CIP) as proposed by the Board of Selectmen.*

3. *Consider any other business proper to come before said meeting.*

*Copies of these proposals are available at the Town Clerk's Office.*

*Dated at Lebanon, Connecticut this 21st day of April 2022.*

*Lebanon Board of Selectmen*

*R. Chesmer SECONDED.*

MOTION CARRIED 4:0

**4.0      Discuss and act on hire of a Sexton**

K. Cwikla said he had interviewed a candidate with the Sexton and they would like to proceed with a hire. The candidate has shadowed the current Sexton at a funeral and is comfortable taking on the technical and field aspects of the job.

*K. Smith MOVED to hire Carla McElroy as Sexton, effective April 22, 2022, per the non-union wage matrix.*

*R. Chesmer SECONDED.*

MOTION CARRIED 4:0

**5.0      Adjourn**

The meeting adjourned at 4:45 PM

Respectfully submitted,

Bernard W. Dennler III

Office Manager to the First Selectman

CAPITAL IMPROVEMENT PROGRAM  
2022 – 2023 (CIP)


To enable the town to apply for grants under the State of Connecticut Local Capital Improvement Program, the municipality must have an approved Capital Improvement Program. Below is a list of those items which are proper for that program.

- Project #1: Replace the culvert under Tobacco Street on Brousseous Brook with new pipe structure. Estimate includes design and construction costs.  
Estimated cost: \$576,000 Project to be completed in 2022-2023
- Project #2: Construct Public Works Facility in new location including vehicle and equipment storage, vehicle repair, salt/sand storage and office. Study Committee presently gathering design and cost estimates.  
Estimated cost: \$3,000,000 Project to be initiated 2022-2024
- Project #3: Replace bridge Randall Road over Gillette Brook with new precast concrete box culvert structure. Estimate includes design and construction costs.  
Estimated cost: \$200,000 Project to be completed in 2022-2023
- Project #4: Replace drainage on Mack Road West from #194 to Pease Brook and Pease Brook to Route 87 (Trumbull Highway).  
Estimated cost: \$1,500,000 Project to be completed in 2022-2023
- Project #5: Hazardous Tree Removal and Trimming for nonutility-related hazardous branches, limbs, and trees on municipal property or within a municipal right-of-way.  
Estimated Cost: \$200,000 Project to be completed 2022-2025
- Project #6: Town Hall, Alden Tavern, and Senior Center Parking Lot improvements.  
Estimated Cost: \$400,000 Project to be completed in 2022-2024
- Project #7: Bogg Lane, Gates Road, and Gates Farm Road Pavement and Drainage Improvements.  
Estimated Cost: \$500,000 Project to be completed in 2022-2023

Approved this 21st day of April 2022.  
Lebanon Board of Selectmen

  
Kevin Cwikla  
First Selectman

  
Kathleen Smith  
Selectman

  
Robin Chesmer  
Selectman

  
Betsy Petrie-McComber  
Selectman

  
Mark DeCaprio  
Selectman