

**Board of Selectmen  
Special Meeting  
March 23, 2023 — 3:45 PM  
Town Hall & Zoom  
MINUTES**

**Members Present:** First Selectman Kevin Cwikla, Selectmen Kathleen Smith, and Robin Chesmer  
**Others Present:** Dean Hunniford (Director of Public Works and Facilities); Hayley Wagner (Finance Director); Bernard Dennler (Office Manager to the First Selectman)

**1.0 Call to Order**

K. Cwikla called the meeting to order at 3:50 PM.

**2.0 Discuss and act on awarding a contract for HVAC installation at the Community Center**

D. Hunniford stated that based upon a review of the eligible rebates, Sav-Mor effectively has the lowest bid price and also plans to install the Town's preferred system which is a heat pump system.

*K. Smith MOVED to award a contract to Sav-Mor for installation of HVAC at the Community Center at a cost of \$30,500 with \$15,895 in expected rebates. R. Chesmer SECONDED.*

MOTION CARRIED 3:0

**3.0 Discuss and act on awarding a contract for replacement of the Community Center roof**

The Selectmen reviewed bids for the replacement of the roof at the Community Center.

*K. Smith MOVED to award a contract to MHS LLC for the replacement of Community Center roof for \$14,200 including up to three plywood sheets at \$100 a piece. R. Chesmer SECONDED.*

MOTION CARRIED 3:0

**4.0 Discuss and act on awarding a contract for mowing of town properties**

At the last BOS meeting, the Selectmen declined to award a mowing contract for town properties as they only received two bids. B. Dennler stated that in the past the Selectmen had requested at least three bids be received but this is not actually a requirement of the town bidding ordinance. The practice may have arisen from a misreading of the ordinance. K. Cwikla asked if the Selectmen would like to award the contract to the low bid or if they still wanted to try to re-bid the contract.

K. Smith and R. Chesmer discussed concerns about the increase in price from previous years. B. Dennler noted they had bid the recreation fields and town properties together but received fewer responses to the town properties contract, so there is no guarantee other vendors would bid if the project was put back out. He also noted the low bidder on this project was also the low bidder on the recreation fields contract. R. Chesmer asked that clear performance standards be included in the contract.

*K. Cwikla MOVED to award the 2023 town properties mowing contract to Custom Cut Landscaping LLC for \$31,000. K. Smith SECONDED.*

MOTION CARRIED 3:0

**5.0      Discuss and act on authorizing the First Selectman to sign a contract with CT DOT regarding the reimbursement grant program for the Goshen Hill Road bridge**

K. Cwikla stated he needs to return the grant paperwork to DOT to receive the reimbursement for the Goshen Hill Rd bridge project. This will help fund the Tobacco St project.

*K. Smith MOVED to authorize the First Selectman to sign the grant agreement with the State of Connecticut under the Local Bridge Program for Goshen Hill Road over Exeter Brook bridge No. 07018. R. Chesmer SECONDED.*

MOTION CARRIED 3:0

**6.0      Discuss and act on wage for the interim library directors**

K. Cwikla stated that based on negotiations, the Selectmen need to increase the proposed wage to hire interim library directors while the town searches for a new full-time director.

*R. Chesmer MOVED to set the wage for the interim library directors at \$34 per hour. K. Smith SECONDED.*

MOTION CARRIED 3:0

**7.0      Adjourn**

The meeting adjourned at 4:15 pm.

Respectfully submitted,  
Bernard W. Dennler III  
Office Manager to the First Selectman