

**Board of Selectmen  
Special Meeting  
April 19, 2023 – 5:00 PM  
Town Hall and Zoom  
MINUTES**

Members Present: First Selectman Kevin Cwikla, Selectmen Kathleen Smith, Robin Chesmer, and Mark DeCaprio

Others Present: Bernard Dennler (Office Manager to the First Selectman)

**1. Call to Order**

K. Cwikla called the meeting to order at 5:05 PM.

**2. Discuss and act on sending to Town Meeting the 2023-2024 Capital Improvement Plan**

The Selectmen reviewed the proposed Capital Improvement Plan.

*K. Smith MOVED to adopt the 2023-2024 Capital Improvement Plan and to send to Town Meeting for approval included as an attachment to these minutes. M. DeCaprio SECONDED.*

MOTION CARRIED 4:0

**3. Discuss and act on sending to Town Meeting a revised fee schedule for the Transfer Station**

B. Dennler presented the fee schedule as proposed by the Solid Waste Commission. The fees have been adjusted due to the significant increase in costs from the operational contract for waste management/hauling.

*K. Smith MOVED to send Town meeting a revised ordinance for a revised fee schedule for Transfer Station fees. M. DeCaprio SECONDED.*

MOTION CARRIED 4:0

**4. Discuss and act on calling the Annual Town Meeting**

*K. Cwikla MOVED the following:*

*Pursuant to Connecticut General Statutes Section 7-1, et seq., public notice is hereby given to the Electors and those qualified to vote at town meetings of the Town of Lebanon that the Annual Town Meeting will be held on Monday, May 1, 2023 at 7:30 P.M. in the Lyman Memorial High School Auditorium, 917 Exeter Road (Route 207) Lebanon, Connecticut, to consider and act upon the following:*

- 1. Consider and act upon approving the 2023-24 Fiscal Year Capital Improvement Program (CIP) as proposed by the Board of Selectmen*
- 2. Consider and act upon adopting an Ordinance Authorizing the Tax Collector to Retain Excess Payments Less Than Five Dollars*
- 3. Consider and act upon adopting a Revised Ordinance Providing a Revised Fee Schedule for Building Permit Fees*

4. *Consider and act upon adopting a Revised Ordinance Providing a Revised Fee Schedule for Transfer Station Fees*
5. *Consider and act upon approving the proposed 2023–24 Fiscal Year budget for the Town of Lebanon in the amount of twenty-eight million seven hundred forty-seven thousand two hundred forty-two dollars and no cents (\$28,747,242.00) for the General Town Government, Board of Education, Special Revenue Accounts and Capital Expenditures with Revenue Estimates of seven million three hundred forty-one thousand four hundred eighty-one dollars and no cents (\$7,341,481.00) and the remainder to be raised by taxes with an estimated mil rate of 29.0 mils.*
5. *Consider any other business proper to come before said meeting*
6. *Adjourn*

*Copies of these proposals are available at the Town Clerk's Office.*

*Dated at Lebanon, Connecticut this 19th day of April 2023.*

*Lebanon Board of Selectmen*

*M. DeCaprio SECONDED.*

MOTION CARRIED 4:0

**5. Adjourn**

The meeting adjourned at 5:25 PM.

Respectfully submitted,

Bernard W. Dennler III

Office Manager to the First Selectman

## CAPITAL IMPROVEMENT PROGRAM

2023 – 2024 (CIP)

To enable the town to apply for grants under the State of Connecticut Local Capital Improvement Program, the municipality must have an approved Capital Improvement Program. Below is a list of those items which are proper for that program.

Project #1: Replace the culvert under Tobacco Street on Brousseous Brook with new pipe structure. Estimate includes design and construction costs.

Estimated cost: \$576,000 Project to be completed in 2023-2024

Project #2 Paving and repairs to Town Green parking lot via West Town Street access

Estimated cost: \$200,000 Project to be completed in 2023-2024

Project #3: Bogg Lane, Bush Hill Road recycling, resurfacing, and drainage improvements

Estimated Cost: \$750,000 Project to be completed in 2023-2024

Project #4: Hazardous Tree Removal and Trimming for nonutility-related hazardous branches, limbs, and trees on municipal property or within a municipal right-of-way.

Estimated Cost: \$1,000,000 Project to be completed 2023-2025

Project #5: Construct Public Works Facility in new location including vehicle and equipment storage, vehicle repair, salt/sand storage and office. Study Committee presently gathering design and cost estimates.

Estimated cost: \$5,000,000 Project to be initiated 2023-2025

Project #6: Replace drainage on Mack Road West from #194 to Pease Brook and Pease Brook to Route 87 (Trumbull Highway).

Estimated cost: \$1,500,000 Project to be completed in 2025-2026

Project #7: Leonard Bridge Road recycling, resurfacing, and drainage improvements

Estimated Cost: \$750,000 Project to be completed in 2024-2025