

**Board of Selectmen  
Special Meeting  
May 18, 2023 – 5:00 PM  
Town Hall Upstairs Conference Room  
MINUTES**

**Members Present:** First Selectman Kevin Cwikla, Selectmen Kathleen Smith, Robin Chesmer, and Betsy Petrie-McComber

**Others Present:** Bernard Dennler (Office Manager); Dean Hunniford (Director of Public Works/Facilities); Jay Schall (LVFD); Brandon Handfield (YRC Consultants); Jim Russo (J.R. Russo LLC)

**1. Call to Order**

K. Cwikla called the meeting to order at 5:03 PM.

**2. Discuss and act upon hire of a Library Director**

The item was tabled.

**3. Discuss and act upon hire of part-time administrative clerk**

K. Cwikla stated they would like to hire Michael Wolf as a floater to fill in as-needed for departments as the current administrative clerk has less availability this summer.

*K. Smith MOVED to hire Michael Wolf as a part-time administrative clerk per non-union wage matrix, effective May 18, 2023. B. Petrie SECONDED.*

MOTION CARRIED 4:0

**4. Discuss and act upon electrical work at the Community Center**

D. Hunniford presented quotes for electrical work needed to upgrade lighting at the Community Center which needs to be performed before other work can proceed.

*K. Smith MOVED to waive the competitive bidding ordinance due to the need to proceed quickly with work and to award Stula Enterprises a contract to perform electrical work at the Community Center for up to \$12,000 to be paid for from the Community Center fund. K. Cwikla SECONDED.*

MOTION CARRIED 4:0

**5. Discuss and act upon evaluation of potential property for Department of Public Works construction site and funding**

The Selectmen discussed options for a future Department of Public Works with D. Hunniford, P. Chester, B. Handfield, J. Schall, and J. Russo. Evaluation of the Transfer Station site is ongoing and the wetlands will be delineated. They discussed keeping the potential facility at the current location on Trumbull Highway with a new layout and possibly some elements across the street at the Fire Safety Complex. They will continue evaluating these options and will consider other strategies.

NO ACTION TAKEN

**6. Adjourn**

The meeting adjourned at 6:37 PM.

Respectfully submitted,  
Bernard Dennler  
Office Manager to the First Selectman