

Board of Selectmen  
Special Meeting  
October 12, 2023 – 3:30 PM  
Lebanon Town Hall – Zoom /Teleconference  
MINUTES

**Members Present:** First Selectman Kevin Cwikla, Selectmen Kathleen Smith, Robin Chesmer, Betsy Petrie-McComber, Mark DeCaprio (via Zoom)

**Others Present:** Hayley Wagner (Finance Director), Bernard Dennler (Office Manager), Jim Russo (J.R. Russo Consultants), Selette Jemison (Edward Jones)

**1. Call to Order**

K. Cwikla called the meeting to order at 3:31 PM.

**2. Discuss and act on Edward Jones Investment Recommendations for the New Library Endowment**

S. Jemison presented recommendations on the investment of funds for the recently received endowment funds designated for use by the Jonathan Trumbull Library. She recommended a CD with a rate of 5.45 percent and a maturity date of October 17, 2024.

*B. Petrie MOVED to authorize S. Jemison to invest the funds from the new library endowment in a one-year CD from PNC Bank with the remainder to go into U.S. Franklin Government Securities. K. Smith SECONDED.*

MOTION CARRIED 5:0

**3. Discuss and act on Approving the Quote for Exterior Doors at the Community Center**

J. Russo presented a quote for removal of existing and complete installation of new exterior doors at the Community Center. The existing doors were installed in the 1970s. The lower doors are rotting out. New doors must be ADA compliant.

K. Smith MOVED to approve the quote for \$11,273.82 from Park Roway Inc for replacement of exterior doors with funds to come from the previously designated Community Center ARPA allocation. B. Petrie SECONDED.

MOTION CARRIED 4:0

R.Chesmer abstained.

**4. Discuss and act on Authorizing the First Selectman to Sign an Amendment to the Lease Agreement with Cellco Partnership D/B/A Verizon Wireless**

B. Dennler presented a revised agreement with Cellco Partnership to extend the lease for the Verizon Cell Tower at 917 Exeter Road. The agreement was reviewed and approved by town counsel.

B. Petrie MOVED to authorize the First Selectman to sign an amendment to the lease agreement with Cellco Partnership D/B/A Verizon Wireless. M. DeCaprio SECONDED.

MOTION CARRIED 5:0

**5. Discuss and act on Authorizing the 2023 EMPG Grant Resolution**

*B. Petrie MOVED the following:*

*RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and*

*FURTHER RESOLVED, that Kevin T. Cwikla, as First Selectman of Town of Lebanon, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Lebanon and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.*

*M. DeCaprio SECONDED.*

MOTION CARRIED 5:0

**6. Discuss and act on the TIP Request for CPUs for Door Security System**

B. Dennler presented a TIP request for repairs to the FSC door security system. K. Cwikla had authorized the repairs already.

*K. Smith MOVED to authorize \$1,790 from TIP for the replacement of CPUs in the door security system. K. Cwikla SECONDED.*

MOTION CARRIED 4:0

B. Petrie abstained.

**7. Adjourn**

The meeting adjourned at 3:57 PM.

Respectfully submitted,  
Kevin T. Cwikla  
First Selectman