

Board of Selectmen
SPECIAL MEETING
March 15, 2018– 3:00 PM
Town Hall
Minutes

Members Present: First Selectman Betsy Petrie, Selectman Glen Coutu, and Selectman John Bendoraitis

Others Present: Highway Foreman Jay Tuttle, {Attorney Catherine Marrion and Attorney Frederick Gahagan-Law Firm of Waller, Smith and Palmer (phoned in)}, and Administrative Assistant Linda McDonald

1.0 **Call to Order:** B. Petrie called the meeting to order at 3:05 p.m.

2.0 **New Business**
Discuss and act upon:

2.1 Approval of Bid for Engineering Services for Dam Emergency Action Plan (EAP) for Williams Pond (Lake Williams):

J. Tuttle reported the ten bids received were reviewed by the Town Engineer and himself. J. Tuttle's recommendation to the Board was to award the bid to the firm of Wright-Pierce at a sum not to exceed \$16,500.00. He explained the EAP from this firm could also be used as a reference document going into the future for many groups in Town, such as the Fire Department and Emergency Management and would provide valuable organization and guidance among the various groups in the event of a dam breach. Discussion followed.

J. Bendoraitis MOVED to award the bid for Engineering Services for Dam Emergency Action Plan (EAP) for Williams Pond (Lake Williams) to Wright-Pierce at a cost not to exceed \$16,500.00, funds to come from the Lake Williams account # 100-00-000-2269-0000. B. Petrie SECONDED. MOTION CARRIED 3:0:0.

2.2 Public Works Uniform Contract:

J. Tuttle explained that the three year Public Works uniform contract with Swiss Cleaners has ended. He and L. McDonald recently listened to a presentation from Tyler Gauthier, a representative from UniFirst Corporation. The proposal would meet the uniform needs of the DPW employees at the NJPA five year contract bid of \$67.00 per week per employee, which is almost half the amount of the weekly cost of the contract with Swiss Cleaners. J. Tuttle said UniFirst also provides additional checks and balances to keep track of the laundry going out and being delivered. The next step would be to have Mr. Gauthier bring samples to the employees for approval and to obtain sizing requirements.

B. Petrie MOVED to enter into a five year Public Works uniform contract with UniFirst Corporation, pending successful discussion with DPW employees. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

2.3 Public Works Needs Due to Storms:

B. Petrie said she met with Emergency Management Director Mark DeCaprio regarding the need for more and better road closure signage during storm events. M. DeCaprio has asked the Fire Department and Public Works to provide him with a list of storm needs in the next two weeks. J. Tuttle said the Town has metal signs but the plastic mounting sleeves blow over easily in windy conditions. He also explained the difficulty of limited resources to implement and maintain the signage during emergency events.

2.4 Re-appointment of Keith LaPorte and Shaun McCarthy to the Cemetery Commission, terms to expire 2/1/2021.

J. Bendoraitis MOVED to re-appoint Keith LaPorte and Shaun McCarthy to the Cemetery Commission, terms to expire 2/1/2021. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

J. Bendoraitis MOVED to enter Executive Session at 3:30 p.m. with Attorney Catherine Marrior and Attorney Frederick Gahagan- Law Firm of Waller, Smith and Palmer participating by phone. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

3.0 **Executive Session**

3.1 Executive Session Per State Statutes Section 1-200 (6)(B): Discussion Regarding Lebanon Green Litigation/Attorney-Client Communication

Executive Session ended at 4:32 p.m. with no action taken.

4.0 **Adjournment:** J. Bendoraitis MOVED to adjourn the special meeting at 4:35 p.m. G. Coutu SECONDED. MOTION CARRIED 3:0:0.

Respectfully Submitted by Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.