

Town of Lebanon Cemetery Commission

Regular Meeting Tuesday, January 17, 2023 6:00 P.M.

Town Hall Downstairs Conference Room 579 Exeter Rd.

Meeting called to order at 6:00 P.M. by Chairman Keith LaPorte. Members present: Keith LaPorte, Tom Meyer, Dan Moore, Marc Lang, Jim Barrett, and Shaun McCarthy. Also present: Sexton Carla McElroy, Recording Secretary Jean Reichard, and Caitlin Jamrock. Member absent: Allyn Miller. There were no Public Comments. The Chairman read a Letter of Resignation effective at the end of this term from Thomas Meyer. It was noted that North Lebanon Cemetery is ready to open.

Sexton's Report: For the year there were 23 burials: 9 full and 14 cremations, which included 2 Veterans and 1 Fireman. Today she sold one plot in North Lebanon Cemetery. The old Emergency Management Office at the Fire Safety Complex is now her new office. CEMIFY computer program is all set up and ready to go. She will be the administrator. She will take one week of vacation in April.

Motion by Tom, seconded by Jim: It is the recommendation of this Commission to spend \$7800.00 out of the Cemetery Lots Fund to remove 90 black Cherry trees in Exeter Cemetery. Motion passed unanimously. Motion by Tom, seconded by Dan to include in the 2022-2023 Budget Request a discussion with the Board of Selectmen for a one-day-a-week, Part Time Cemetery Groundskeeper. Motion passed by unanimous vote. Motion by Dan, seconded by Jim to accept the Job Description of Back-up Sexton as presented, passed by unanimous vote. Tom will present the Budget Request for 2023-2024 and the 5-year Plan. Dan Moore will visit with Mike Carroll re: Neglected Cemeteries Application. Tom will check with Dave Coughlin re: Green Burial requirements. Jim agreed to do the math updates that Tom previously did. He and Keith will work together on agendas, etc. Motion by Dan, seconded by Marc to accept the minutes of the November meeting as presented, passed by unanimous vote. Motion by Shaun, seconded by Jim, to adjourn at 7:05 P.M., passed by unanimous vote.

Respectfully submitted, J. Reichard, Recording Secretary

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Time: 10:57 AM

JAN 30 2023
Marie Reichard
Town Clerk
LEBANON, CT