

Commission on Aging  
Special Meeting Minutes  
Lebanon, Connecticut  
January 11, 2016

Present: Ellen Bauwens, Jane Cady, James Donnelly, Darlene Hathaway, Bonnie LeBlanc, Geri McCaw, Marion Russo, Elizabeth Shilosky

Absent: Russell Blakeslee

Also attending: Darcy Battye as Senior Center Director and Municipal Agent. Besty Petrie, First Selectman.

Meeting was called to order at 6:30 pm by Chairman Bonnie LeBlanc.

Approval of Minutes: Marion Russo moved the minutes of the December 14, 2015 meeting be approved as written and distributed with a grammatical error correction. Seconded by Geri McCaw. Approved.

Correspondence: Letter from the Windham Region Transit District regarding the funding request for fy2017.

Treasurer's Report: Darcy Battye distributed and explained the budget summary through December 31, 2015.

Ms. McCaw moved to amend the agenda and immediately go to the Public Forum. Seconded by Ms. Russo. Approved.

Public Forum: First Selectman Betsy Petrie discussed the following issues.

1. Memorial investment/donated funds earmarked for the Senior Center. Ms. Petrie suggested the Friends of the Senior Center incorporate and become a separate legal entity; this would facilitate accounting.
2. Walkways. With the new senior housing construction, the current walkway issues may be resolved.
3. Use policy of the Senior Center. Ms. Petrie will send the Commission a letter stating the building only had a 5 year use grant restriction. In addition, she will attach a use policy statement for the Commission's review and action at their next meeting.
4. Policy and Procedures for the Lebanon Senior Center. Ms. Petrie will work with Ms. Battye to finalize the document.

5. Inclement weather policy. The Commission members explained that currently, the senior center followed the same policy as the schools except that it opens at 10 am when there is a late opening.
6. Maintenance Issues. Outstanding building concerns were discussed.
7. Status of new senior housing. Ms. Petrie indicated public health approvals were needed before construction can begin.

#### Reports:

1. Coordinator and Municipal Agent. Ms. Battye reported the center has been busy. She has arranged for Tuesday after lunch programs, which include mental gymnastics, Isagenix and fall prevention. There are 39 signed up for the blood drive this month. The Commission may want to consider appointing a sub-committee to look into replacing kitchen equipment. She will be on vacation February 9 -17.
2. Bingo. Darlene Hathaway stated today's bingo had 40 players. Per Jane Cady, Friday night bingo had 23.
3. Trips. Ms. Russo reported there will be a pot luck dinner for the travelers on Friday the 15th. Planned trips are Atlantic City in February, Foxwoods Irish Program in March, Nashville in April and Newport in August.
4. Whist. Ms. Cady reported that she is trying to get teams to sign up for the next session on January 29<sup>th</sup>. A suggestion was made that there should be a learning session 30 minutes before the game begins.
5. Friends of the Lebanon Senior Center. Ms. Russo reported that the holiday bazaar, May tag sale and a June birthday party for 90+ year olds was discussed.
6. Luncheon. Spaghetti and meatballs are planned for tomorrow.

#### Old Business:

1. Snow Days/Snow Removal. Ms. Battye met with Selectman Petrie and public works on the flooding and icing problem near the handicapped walkway. Trenching will be done to help alleviate the problems.
2. Update on Memorial Funds. Discussed under the Public Forum.

#### New Business:

1. Center policies, procedures and usage. Action postponed until the next meeting.
2. 2016/17 Budgets. Ms. Cady moved that the 2016/17 Van budget of \$74,510 as distributed be approved. Second by Ms. McCaw. Approved. Ms. McCaw moved that the 2016/17 Senior Center budget of \$86,240 as distributed and amended be approved. Seconded by James Donnelly. Approved.

3. Incorporation of the Friends of the Senior Center. Ms. Battye will get more information on how to proceed.
  4. Selection of new commission members. Ms. Battye will collect the applications and make them available to the commission for review. A vote will be taken at the next meeting.
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Motion to adjourn was made by Ms. Russo. Seconded by Mr. Donnelly.  
Approved unanimously at 8:16 pm.

Respectfully submitted,  
Ellen Bauwens, Secretary