

Town of Lebanon, Connecticut

Economic Development Commission

7:00pm October 23, 2013 Regular meeting minutes

Lebanon Town Hall

1.0 The meeting was called to order at 7:07 pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, Jim Smith and Jan Grigas

Absent were John Kolar, Chris Warner (Secretary) and Christine Warner (alt)

Jim Smith made a motion to have Ellen Macauley act as Secretary for this meeting due to Chris Warner being absent. Jan Grigas seconded the motion. The motion passed unanimously.

2.0 August meeting minutes

The August meeting minutes were reviewed. Jim Smith made a motion to accept the minutes as written. Jan Grigas seconded the motion. The motion passed unanimously.

3.0 Business of the month

There were no eligible nominations this month. The commission has approved nominations up until December 2013.

4.0 Way finder signs

The signs were installed and removed. It was decided that the lettering was too small to be read by passing cars. The signs are now back with the sign maker to be redone with a more readable font. An additional cost will be incurred with the alterations; The Board of Selectman will be holding a meeting to discuss the additional funding.

5.0 other/misc

Due to the commission having no scheduled meeting for December 2013 (Christmas Day) and the possibility of no November meeting, Jim Smith made a motion to add to the agenda the 2014 meeting date schedule and to also add to the agenda our proposed 2014 /2015 budget request. Jan Grigas seconded the motion. The motion passed unanimously.

Ellen presented the proposed 2014 meeting schedule. It was discussed and agreed on that the EDC will continue to meet the fourth Wednesday of each month at 7:00pm, Lebanon Town Hall. Jim Smith made a motion to accept the 2014 meeting schedule as presented by Ellen Macauley. Jan Grigas seconded the motion. The motion passed unanimously. Ellen Macauley will submit the approved meeting schedule to Patti Handy when requested.

Ellen Macauley presented a proposal for the EDC 2014/2015 budget request. The proposed budget was reviewed and discussed. Jan Grigas made a motion to accept the budget proposal as presented by Ellen Macauley. Jim Smith seconded the motion. The motion passed unanimously. Ellen Macauley will submit the budget request to the Board of Finance when it is requested.

A discussion was had as to what plans/projects the commission should undertake in the upcoming year. Business Tax incentives such as tax abatements and tax deferrals were discussed as a means to help stimulate business investment in the New Town Village center zone. Much more discussion,

research and planning will need to be done at future commission meetings, starting in January 2014.

6.0 Correspondence

There was no correspondence

7.0 Adjourn

Jim Smith made a motion to adjourn at 7:42pm. Jan Grigas seconded the motion. The motion passed unanimously.

Respectfully submitted by:

Ellen Macauley, Chairperson and acting Secretary for this October 23, 2013 meeting.