

Town of Lebanon, Connecticut

Economic Development Commission

7:00pm December 28, 2011 Regular Meeting Minutes

Lebanon Town Hall

1.0 The meeting was called to order at 7:03pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, Kirsten Westbrook, John Kolar, Linda Reed (Alt) and Chris Warner.

Absent was Jim Smith. Linda was seated for Jim.

2.0 October Minutes

The October meeting minutes were reviewed and Kirsten made a motion to accept them as written. John seconded the motion and it passed unanimously.

3.0 Term Expiration: Chris Warner

Chris stated a desire to continue to serve on the Economic Development Commission as Secretary. Ellen made a motion to recommend reappointment to another term on the EDC for Chris to the Board of Selectman. John seconded the motion and it passed unanimously.

4.0 Ribbon cutting ceremony: update & expense

Ellen reviewed the ribbon cutting ceremony and reception at KC's Wine and Spirits. The event went very well and the business owners were very pleased with the turnout and the EDC's support. Ellen submitted an expense of \$68.28 for food that was purchased for the event. John made a motion to reimburse Ellen \$68.28 for expenses related to the event and it was seconded by Chris. The motion passed unanimously.

5.0 Village Center: update

There will be a public workshop on 1/21/12 from 9am to 11am at the Lebanon Senior Center to discuss information related to the viability study being conducted on the town green. Early indications are that the local population can support additional business including a restaurant.

6.0 2012 Budget

EDC members discussed what budget funding would be needed for our upcoming fiscal year. The Board of Selectman sent a letter asking for no increase in budget requests. After some discussion Ellen proposed a budget for FY 2012 that was slightly lower than the previous year's request. Chris made a motion to accept the FY 2012 budget as proposed. The motion was seconded by John and passed unanimously.

#### 7.0 Business of the Month: update

The EDC is on the February LCBA schedule to present the Business of the Month program. Ellen will present on behalf of the EDC. Ellen will also submit a press release to Lebanon Life introducing the program to the citizens of the town.

John left the meeting at 7:59pm

#### 8.0 2012 Priorities

Ellen distributed a list of EDC priorities for 2012. The members reviewed the list and Chris made a suggestion to eliminate the local business survey on the list. The members agreed that the other items on the list were all things the commission should focus on. Kirsten made a motion to accept the 2012 priority list amended with the local business survey removed. The motion was seconded by Chris and passed unanimously.

#### 9.0 Other/Misc.

There was nothing discussed in this section.

#### 10.0 Correspondence

The Chronicle emailed the EDC inquiring about the new Business of the Month program. Ellen said she could forward them the press release that was created and the other members agreed that was a good idea.

#### 11.0 Adjourn

Kirsten made a motion to adjourn the meeting at 8:08pm. The motion was seconded by Linda and passed unanimously.

Respectfully submitted by:

Chris Warner  
Secretary EDC