

Town of Lebanon, Connecticut
Economic Development Commission
7:00pm October 27, 2010 Regular Meeting Minutes
Lebanon Town Hall

1.0 The meeting was called to order at 7:00pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, Kirsten Westbrook and Chris Warner.

Guests present were Jan Grigas and Pat McCarthy.

2.0 September meeting minutes

The minutes from the September meeting were reviewed. Kirsten Westbrook made a motion to accept the minutes as is. The motion was seconded by Chris Warner and passed unanimously.

3.0 Tag Sale Review

Ellen Macauley did a budget item review of all the costs associated with the tag sale. The event was then discussed. It was suggested that an earlier date be selected if we hold the tag sale next year to minimize weather issues. Several of the logistical issues we faced were discussed and ways to improve the overall planning and execution of the tag sale were discussed. Jan Grigas and Pat McCarthy gave input on behalf of the LCBA and Pat McCarthy shared a feedback form that the LCBA uses when they plan an event. The EDC will use this form moving forward when they plan public events.

4.0 Small Business Grant/Incentive Program

Kirsten Westbrook made a motion to table this item to our December meeting. Chris Warner seconded the motion and it passed unanimously.

5.0 Misc./Other

The EDC reviewed the proposed 2011 meeting schedule created by Ellen Macauley. The EDC members decided to eliminate the proposed November date as it was the evening before Thanksgiving. Kirsten Westbrook made a motion to accept the 2011 schedule with the 11/23/11 date removed. Chris Warner seconded the motion and it passed unanimously.

Kirsten Westbrook made a motion to cancel the upcoming EDC meeting in November. The motion was seconded by Chris Warner and passed unanimously.

6.0 Correspondence

There was no correspondence for the EDC this month.

7.0 Adjourn

Kirsten Westbrook made a motion to adjourn at 8:01 pm. The motion was seconded by Chris Warner and passed unanimously.

Respectfully submitted by:

Chris Warner

Secretary