

Town of Lebanon, Connecticut

Economic Development Commission

7:00pm September 22, 2010 Regular Meeting Minutes

Lebanon Town Hall

1.0 The meeting was called to order at 7:10pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, John Kolar and Chris Warner.

2.0 July meeting minutes

The minutes from the July meeting were reviewed. Chris Warner made a motion to accept the minutes as is. The motion was seconded by John Kolar and passed unanimously.

Chris Warner made a motion to change the agenda and move to item 4. John Kolar seconded the motion and it passed unanimously.

4.0 Small Business Incentives Program

Ellen created a draft of an application and guidelines for the EDC to follow for giving assistance to business based in Lebanon. The members are to review the documents and bring any suggestions or comments on them to the next EDC meeting.

3.0 Tag Sale Subcommittee Update

Ellen confirmed that the board of finance made the appropriate changes to allow the EDC to accept money for the tag sale spaces. She also set up the ability for advertisers to bill the town directly for tag sale advertising. The town website recently included the information on the tag sale in the recent news section and also placed the event on the town calendar. Kirsten will be placing ads for the tag sale in the Reminder and Chronicle to increase awareness. Chris will email the market master for the Lebanon farmers market and let her know that any member of the farmers market that wishes to move over to vend at the tag sale may do so at a reduced price since they will not be there the full time. Chris will reach out to the LCBA to set up some time for the EDC and LCBA to meet so that the two groups are on the same page for the tag sale event.

Chris Warner made a motion to increase available funding for the tag sale to \$1,000. The motion was seconded by John Kolar and passed unanimously.

5.0 Misc./Other

There were no miscellaneous items to discuss.

6.0 Correspondence

There was a tag sale application that Chris took and filed.

7.0 Adjourn

Chris Warner made a motion to adjourn at 7:55pm. The motion was seconded by Ellen Macauley and passed unanimously.

Respectfully submitted by:

Chris Warner

Secretary