

Town of Lebanon, Connecticut  
Economic Development Commission  
7:00pm May 26, 2010 Regular Meeting Minutes  
Lebanon Town Hall

1.0 The meeting was called to order at 7:00pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, John Kolar, Chris Warner, Kirsten Westbrook and Jim Smith.  
Guests present were John Fortier.

2.0 April meeting minutes

The minutes from the April meeting were reviewed. Chris Warner made a motion to accept the minutes as is. The motion was seconded by Kirsten Westbrook and passed unanimously.

3.0 Tag Sale sub-committee progress report

Chris Warner gave a summary report of the tag sale sub-committee meeting from 5/19/10. The EDC reviewed and recommended some changes to the introduction letter, rules and regulations document and vendor application that will be distributed for the tag sale. Chris Warner will make the required changes. Jim Smith reported that port-o-potty cost would be \$264 plus tax for the day. The EDC felt it had everything it needed to present the final idea to the Board of Selectman. Chris Warner will contact Patti Handy and ask to be put on the June 1<sup>st</sup> agenda for the Board of Selectman's meeting to present the Tag Sale. Jim Smith made a motion to authorize the tag sale sub-committee to spend up to \$700 for tag sale related expenses. The motion was seconded by Chris Warner and passed unanimously.

4.0 New Business

The Plan of Conservation and Development is currently moving forward as drafted. The EDC will continue to monitor its progress and support it. Ellen will conduct research on ways we can create a tax incentive for new business development in Lebanon.

5.0 Other/Misc.

The LCBA is creating its annual business directory. Kirsten Westbrook made a motion to allocate \$300 to support the LCBA business directory as previously budgeted. The motion was seconded by Jim Smith and passed unanimously. The EDC budget was approved as submitted and passed by the town. There is a seminar on June 9<sup>th</sup> in Voluntown, CT that will be discussing village commercial districts. Any member wishing to attend is encouraged to go.

#### 6.0 Correspondence

The EDC received several seminar invitations in the mail and the monthly LCBA letter.

#### 7.0 Adjourn

Jim Smith made a motion to adjourn the meeting at 7:51pm. It was seconded by Kirsten Westbrook and passed unanimously.

Respectfully submitted by:

Chris Warner

Secretary