

Town of Lebanon, Connecticut
Economic Development Commission
7:00pm March 24, 2010 Regular Meeting Minutes
Lebanon Town Hall

1.0 The meeting was called to order at 7:00pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, Chris Warner and Kirsten Westbrook. Guests present were Edward Keefe, Ann Dawson and Kara Fishman.

2.0 February meeting minutes

The minutes from the February meeting were reviewed. Chris Warner made a motion to accept the minutes as is. The motion was seconded by Kirsten Westbrook and passed unanimously.

Chris Warner made a motion to take up agenda item 4.0 next. The motion was seconded by Kirsten Westbrook and passed unanimously.

4.0 Jaspers- Guest – Edward Keefe, owner

Edward Keefe presented to the EDC some ideas on development of the land around Jaspers for the benefit of the town. Possible ideas included addition of a Dunkin Donuts to the gas station, retail or professional office space or a medical office. If the location had a new building constructed he would look to incorporate green technology into the building. The EDC agreed to help explore opportunities to develop the space further. Kirsten Westbrook will research green building grants and Chris Warner will contact the selectman's office to inquire about possible tenants that would be interested in the space.

Chris Warner made a motion to take up agenda item 8.0 next. The motion was seconded by Kirsten Westbrook and passed unanimously.

8.0 Other/Misc.

Ann Dawson and Kara Fishman inquired about the different industrial zoned land around Lebanon and wanted to know if the EDC provides any assistance or guidance for businesses to develop. We informed them that the best place to go for that kind of assistance would be the town planner.

3.0 Elect Vice Chairperson

Ellen Macauley made a motion to nominate Kirsten Westbrook for the position of Vice Chair of the EDC. The motion was seconded by Chris Warner and passed unanimously.

5.0 Farmers Market

Chris Warner gave an update on the activity of the farmers market and how it was developing.

6.0 Tag Sale

Chris Warner reviewed the notes from his meeting with Colchester Business Association President Jack Faski. The EDC members then went over the various responsibilities that would need to be done to facilitate the tag sale. Ellen Macauley will contact the selectman's and assessor's office to inquire about liability insurance coverage and also to find out what must be done with the money we collect for the spaces at the tag sale. Further planning will continue pending an answer on the town's liability insurance covering the event and also receiving instructions on how to handle incoming money.

7.0 Correspondence

The EDC members reviewed two pieces of correspondence. No action was taken.

8.0 Other/Misc.

John Kolar submitted receipts to the EDC for reimbursement of expenses from his presentation in February. Chris Warner made a motion to reimburse the expenses, not to exceed twenty dollars. Kirsten Westbrook seconded the motion and it passed unanimously.

9.0 Adjourn

At 8:30 pm Kirsten Westbrook made a motion to adjourn the meeting. Chris Warner seconded the motion and it passed unanimously.

Respectfully submitted by:

Chris Warner

Secretary