

Town of Lebanon, Connecticut
Economic Development Commission
January 4, 2010 Special Meeting Minutes
Lebanon Community Center

The meeting was called to order at 7:05pm by Ellen Macauley, Chairperson.

Present were Ellen Macauley, John Kolar, Chris Warner, Paul LeDuc and Jim Smith.

1.0 Election of Secretary

Paul LeDuc made a motion to nominate Chris Warner as secretary of the Economic Development Commission. The motion was seconded by Jim Smith. The motion passed unanimously.

2.0 Old Business

- 2.1 Jonathan Trumbull 2010 Celebration: Ellen Macauley sent a letter to the 2010 Gov. Trumbull Celebration Committee offering Economic Development Commission support pending a request from the committee in writing.
- 2.2 W3R: The historical society has no current plans to do anything formal for the W3R. The EDC will look to support the historical society in any future W3R events they may have.
- 2.3 LCBA Business Expo: The 2009 business expo was a success and the LCBA was very happy with the support they received from the EDC for the event. We will continue to support the LCBA and the business expo.

3.0 Continuing Business

- 3.1 Farmers Market: The EDC will continue to support the development and growth of the farmers market in Lebanon. Chris Warner will attend the farmer's market meeting on 1/5/10 as a representative of the EDC.
- 3.2 Town Website: The EDC will not be taking over the visitor section of the town website until we can find a person to run the section. Ellen Macauley is currently talking to someone about the job.
- 3.3 Tag Sale: A target date for the town tag sale was set for 4/17/10 with a rain date of 4/24/10. John Kolar talked to the Lions Club about traffic control/parking and trash cans. He said they tabled the discussion to a later meeting. Chris Warner offered to attend a meeting with John Kolar to explain the tag sale to the Lions Club. Jim Smith is in final stages of getting pricing on porta potties and Chris Warner will follow up on the need for police presence at the event. Once these pieces are in place the details will be worked out and a formal presentation for the Board of Selectmen will be prepared.

4.0 New Business

4.1 2010 Budget: The EDC will submit the same total budget request as last year. The breakdown will be as follows: \$200 for Supplies, \$500 for Miscellaneous Support, \$300 for Advertising and \$1,000 for Farmers Market Support. The line item for conferences and seminars was removed from the 2010 budget. Ellen Macauley will look to see where funds go if the tag sale on the green turns a profit. If the EDC is able to gain use of the funds we will use those dollars to support our 2010 initiatives. Jim Smith made a motion to accept the budget as proposed. Paul LeDuc seconded the motion and it passed unanimously.

4.2 2009 & 2010 Priorities: The 2009 EDC priorities were reviewed and assessed by the members. Based on the 2009 priorities, the 2010 priorities were then set. Paul LeDuc made a motion to accept the 2010 priorities as discussed. Jim Smith Seconded the motion and it passed unanimously.

5.0 Miscellaneous/Other

5.1 2010 Meeting Schedule: Ellen Macauley distributed the 2010 meeting schedule for the EDC to meet on the 4th Wednesday of each month. Paul LeDuc made a motion to accept the schedule as written. Jim Smith seconded the motion and it passed unanimously.

5.2 Northeast Alliance Seminar: John Kolar attended a recent northeast alliance seminar on developing small businesses and will give a report to the EDC at our next regular meeting.

6.0 October Minutes

The minutes of the October meeting were reviewed and Jim Smith made a motion to accept the minutes as is. Chris Warner seconded the motion. The motion passed with 4 yes votes, none opposed and one abstention.

At 8:00pm Chris Warner made a motion to adjourn. The motion was seconded by Jim Smith and passed unanimously.

Respectfully submitted by:

Chris Warner

Secretary