

Town of Lebanon, Connecticut
Economic Development Commission
October 14, 2009 Special meeting minutes

The meeting was called to order at 7:10 pm by Ellen Macauley, Chairperson

Present were Ellen Macauley, John Kolar, Jim Smith and Chris Warner (alt) was seated for Paul LeDuc. Absent were Paul LeDuc and Mike Sundquist.

Jim Smith made motion with Chris Warner seconding, to have Ellen Macauley take minutes tonight in the absence of Mike Sundquist-Secretary.

Continuing Business:

1.0 Farmers Market: The farmers market will be losing the State Department of Agriculture funding for the year 2010 and 2011. The EDC will support the farmers market with a monetary contribution. Chris Warner made the motion that the EDC include in its 2010 budget request \$1,000.00 to be ear marked for the farmers market. The motion was seconded by John Kolar. The motion passed unanimously. It was discussed using possible revenues (less expenses) from the proposed tag/craft sale space rental fee for the farmers market in 2010.

Plans for the October 28, 2009 event featuring quest speaker Winter Caplanson were finalized. Winter Caplanson will speak at the fire safety complex on the topic of expansion techniques for our farmers market. Jim Smith made the motion to approve her speaking fee of \$250.00 with John Kolar seconding the motion. The motion passed unanimously. Chris Warner made the motion to spend up to \$50.00 for light refreshments to be served at the event and Jim Smith seconded the motion. Motion passes unanimously. Ellen Macauley will handle the details of the refreshments. Ellen Macauley will obtain the check necessary to compensate Winter Caplanson.

- 2.0 Tag/craft sale: Ellen will contact LCBA president to inquire about a joint venture to hold a tag/craft sale on the Lebanon green in April 2010. EDC will need to formulate our plan and present it in the near future to the Lebanon Board of Selectman for final approval. Jim Smith volunteered to research and bring to the next EDC meeting information on porta potties. John Kolar volunteered to speak to the Lions Club president about the possibility of the Lions helping us with traffic control/parking, trash cans and picnic tables. He will also offer them a free space rental to sell food items for a fund raiser for the Lions in exchange for their help. Chris Warner will inquire and report at our next meeting the issue of police involvement for the event. The goal is to have everything planned and in place in order to begin soliciting vendors early in 2010.
- 3.0 2010 Commission: Ellen Macauley attended their September meeting to offer EDC help/support for the J.Trumbull 2010 celebration. Chris Warner made the motion that Ellen Macauley will send letter to 2010 Chairperson reiterating EDC support pending a firm date for celebration and written request from 2010 commission outlining what they would like help with. Jim Smith seconded the motion. The motion passed unanimously. John Kolar made the motion to decline the invitation to make a Memorial Day parade float due to fact that is not economic development. The motion was seconded by Chris Warner. Motion passed unanimously. Ellen Macauley will advise 2010 Chairperson in writing.
- 4.0 W3R: Ellen Macauley reported to the commission on material presented at the August W3R seminar. Chris Warner made motion for Ellen to send letter to Historical Society confirming our support and to propose formulating a subcommittee within the Historical Society which would include EDC representation. John Kolar seconded the motion. The motion passed unanimously.
- 5.0 POCD: The draft document was reviewed and discussed. No changes or recommendations will be forthcoming from the EDC.
- 6.0 Town website: Ellen Macauley and Paul LeDuc met with Selectman John Bendoraitis on October 1, 2009 to start the process of the EDC maintaining

the "Visitor Info" section of the town website. Paul LeDuc will be doing the work and coordinating with John Bendoraitis.

7.0 Ellen Macauley contacted the Northeast Alliance regarding the photos of Lebanon on their website. Revisions/corrections were made immediately.

8.0 Chris Warner made motion to approve August minutes as written and Jim Smith seconded the motion. The motion passed unanimously.

9.0 Jim Smith made motion to adjourn meeting at 8:30pm and Chris Warner seconded the motion. Motion passed unanimously.

Respectfully submitted by:

Ellen Macauley

Chairperson