

Town of Lebanon Shelter Resident Information

Should you or your family need to seek shelter prior to or during a disaster, the Town of Lebanon shelter is located at Lyman Memorial High School, 917 Exeter Road, Lebanon. For information re shelter opening and facilities available, please call the Emergency Operations Center (EOC) **860 642-7111** or check the Lebanon website @ www.lebanontownhall.org

We hope that your stay will be as pleasant as possible under the circumstances. Please take a few minutes to read this sheet as it contains important information that you will need about living in the shelter.

REGISTRATION	Upon arrival you will sign in at the registration area. All registration information is confidential. Please leave a forwarding address when you relocate out of the shelter.
SMOKING	You are not allowed to smoke inside or outside the shelter as the school property must remain “smoke free”.
PERSONAL BELONGINGS	<p>Those wishing to enter the shelter shall bring the personal items listed on the enclosed Emergency Preparedness Checklist. In addition, you should also bring a towel, blanket and pillow as well as snacks or other food supplies you may need based on your own personal or medical needs.</p> <p>We cannot assume responsibility for your belongings. We recommend that your valuables are locked in your car, out of sight if possible. If that is impossible, keep your valuable items with you.</p>
PETS	We understand that your pets are very important to you. For health and safety reasons we cannot allow <u>any</u> pets in the shelter The ONLY exceptions to this rule are service animals for persons with disabilities. It is your responsibility to make provisions for your pets prior to entering shelter. The Town of Lebanon has a regional dog pound which may be available to house your pet. Requests will be honored as space is available.
CHILDREN	Parents are responsible for keeping track and for controlling the actions of children. Please do not leave them unattended.

MEDICAL PROBLEMS	Notify our staff of any medications you are taking. If you have a medical condition or are not feeling well, please notify Shelter Staff.
ALCOHOL, DRUGS	You are not allowed to possess or use alcohol or illegal drugs while staying in the shelter. No weapons are allowed.
AVAILABLE SERVICES	Hot showers and restrooms are available in the Lebanon Shelter. Cell phone charging, bottled water and certain food supplies may also be available to those residing in the shelter and those just looking for electricity, shower or food.
HOUSEKEEPING	Please help us keep our temporary home clean. Please pick up after yourself and help us with cleaning whenever possible. Food and drinks, other than water, are not allowed in the sleeping area.
QUIET HOURS	Quiet hours are enforced in the sleeping area between posted times. Sleeping areas should be kept as quiet as possible during the day as well. Alternate conversation, activity and snack areas will be identified.
SPECIAL NEEDS	If you have a special need, please let us know.
PROBLEMS	Please direct all complaints about the Lebanon Shelter to the Shelter Manager.