



TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

December 28, 2023 7:00 pm -- Regular Meeting -- Town Hall Lower Conference Room
MINUTES

Members present: Gregg Lafontaine, Laurel Hennebury, Jeff Arpin

Members absent: Jessica Caines, Riley Leppo

Others present: Jason Nowosad, Field Agent, Catherine McCall, WPCA Administrator

A. Call to order

The meeting was called to order by Chairman Gregg Lafontaine at 7:01 pm

B. Public Comment - Limit 2 minutes per speaker

C. Minutes

a. Approval of minutes for November 30, 2023 Regular Meeting

Motion made by J. Arpin and seconded by L. Hennebury to approve the minutes of the November 30, 2023 Regular Meeting. Motion Carried 2-0-1 with Laurel Hennebury abstaining.

D. Correspondence – See item d. under Old Business

E. Determine 2024 Regular Meeting Schedule

Motion made by J. Arpin and seconded by L. Hennebury to approve the proposed 2024 meeting calendar with the addition of an entry for January 2025. Motion carried unanimously.

F. Old Business

a. Update on mandatory connections

- i. G. Lafontaine to report on Tax sale of unconnected properties – There are three (3) properties that are expected to proceed to tax sale.

b. Field Agents Report

- i. Updated flow reports / system performance / maintenance / service issues – There was one bad grinder pump that required repair. Some pumping was required during the recent storms.

c. Hebron – Litigation – Trial date has been extended. Positive progress has been achieved.

d. Discuss brochure received from Knapp Engineering describing how their services could benefit Lebanon's WPCA – Mr. Nowosad noted that Lebanon

already uses Knapp Engineering for meter calibration and no further services are required.

- e. Review WPCA regulations – G. Lafontaine spoke with the Town Planner and First Selectman about billing for the meeting that was held regarding this, and it was determined that WPCA will pay half. No other activity will occur regarding this in Fiscal Year 2023/2024.

G. New Business

a. Financials

- i. Invoices approved by G. Lafontaine
 - 1. FR Mahony – 260 Deepwood 525.40
 - 2. Town of Hebron November
Invoice amount of \$9,780.25 was approved for \$ 2801.98
 - 3. Yantic River Consultants \$230.00
- ii. Invoices requiring approval
 - 1. Town of Hebron Manhole work 1,018.38
 - 2. FR Mahoney – 55 Deepwood 3,000.00

Motion made by L. Hennebury and seconded by J. Arpin to approve the following invoice for payment:

- 1. FR Mahony– 55 Deepwood \$ 3,000.00**

Motion carried unanimously.

- b. Review of **November** budget reports provided by the town finance office – not received.
 - i. Account 235 Amston Lake Sewer User Fees
 - ii. Account 236 Enterprise Amston Lake Sewer Assessments
 - iii. Account 437 Water Pollution Control
- c. Review other financials if submitted – G. Lafontaine distributed a spreadsheet depicting the budget as of 11/30/23.

H. Adjournment

Hearing no other business, the meeting was adjourned at 8:03 pm.

Respectfully submitted,
Catherine McCall, WPCA Administrator