

Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum LLC

Minutes
Special Meeting
Thursday, November 12, 2015, at 4:00 p.m.
Town Hall, Upper Conference Room

Present: Sherri-Ann Martin, presiding, Maggie McCaw, Tim Smith, Leigh Hogan Ruckdeschel,
Alicia Wayland

Absent: Pat Hedwall, Connie Tormey

Also present: Kathryn Hurley, Gilbane Building Company, owner's representative

1.0 Mrs. Martin called the meeting to order at 4:00 p.m.

2.0 Minutes.

2.1 Motion (Smith, McCaw) to approve the minutes of Oct. 27, 2015 passed unanimously.

3.0 Other Business.

3.1 Ms. Hurley reported that the columns on the South entry are now installed. One string light has been installed behind the door in the keeping room. Column lighting control will be installed where the phone and key pad are located in the kitchen. Mrs. McCaw will set the presets for the lights, which will have a plastic cover to prevent changes being made. The combined heat and smoke detector has been changed back to a smoke detector only so the alarm does not go off when the heat temperature changes in the attic. Mrs. McCaw inquired of Emil Thomen, solar power installer, about rebates for installation of energy conservation windows. There may be something for local governments but may not fit house museums. More checking will be done. Installation of the windows will start next week. Columns on the west entry need to have stones they stand on fixed.

3.2 No requisitions submitted.

3.3 Admission codes to unlock the entry door no longer work. Board members who need codes must request new numbers through Brandon Handfield, town engineer, who is authorized to have Sonitrol issue them. Four plus one will be requested.

3.4 No reimbursements submitted.

4.0 New Business.

4.1 Motion (McCaw, Wayland) to accept the antique table and six chairs donated by Martha Kendall approved unanimously. Mrs. Martin will ask the school system if anyone can use the modern chairs and metal desk, given away by Electric Board, currently in the welcome room. If not, ask the town work crew to remove this furniture as soon as possible so the antique furniture can be moved into the space as Mrs. Kendall needs to downsize.

4.2 Funds remaining in the grant for Phase I reconstruction can be used to cover the proposal from The De Sciscio Construction Co. to inspect and monitor the chimneys since this work was not completed at the time. Motion (McCaw, Smith) to accept the proposal from The

De Sciscio Construction Co. LLC of Willimantic to 1) install and record data from crack monitors at the lower foundation level of the chimney structure where necessary at a cost of \$840.00, and 2) inspect entire masonry chimney structure with detailed report on findings at a cost of \$475.00, with total cost of \$1,315.00, funds to come from the balance remaining in the grant from the Adams Town Memorial Fund for Phase I Reconstruction and Repairs, passed unanimously.

4.3 The board reviewed the financial statements received from the Finance Director and found them in good order.

4.4 The date of the next meeting is Dec. 15.

5. Motion (Smith, Wayland) to adjourn passed unanimously. Meeting adjourned at 4:30 p.m.

Alicia Wayland
Secretary/Treasurer