

Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum LLC

Minutes
Regular Meeting
Tuesday, December 15, 2015, at 4:00 p.m.
Town Hall, Upper Conference Room

Present: Sherri-Ann Martin, presiding, Maggie McCaw, Tim Smith, Leigh Hogan Ruckdeschel
(4:30 p.m.); Alicia Wayland

Absent: Pat Hedwall

For the record: Connie Tormey resigned from the board because she is moving out of town.

Also present: Kathryn Hurley, Gilbane Building Company, owner's representative

1.0 Chairman Martin called the meeting to order at 4:05 p.m.

2.0 Minutes.

2.1 Motion (McCaw, Smith) to approve the minutes of the Nov. 12, 2015 special meeting passed unanimously.

3.0 Other Business.

3.1 Ms. Hurley reported that all the windows are in. Lighting is complete except for track lighting and refining of strip lights. Work should be completed by early next week. Other bedroom, moving duct work to be able to be part of present duct work, putting faux wall in front of it. Need to install unit heater, to be charged to Phase I.

Motion (McCaw, Smith), to approve change order #4, Phase I, for addition of unit heater, with its own thermostat, plus pipe insulation (deduct for heat trace in Phase II), under the rear ell in the amount of \$2,425.00, to be completed by General Builders, funds to come from Phase I of the Adams Town Memorial Fund, account #215-00-000-2701. Motion passed unanimously.

Motion (McCaw, Smith) to add sidewalk paint as a change order in the spring with payment from funds that remain in the Phase I grant, passed unanimously.

Motion (McCaw, Smith) to approve change order #3, Phase II, for new lights at front portico, \$400, and installation of ceiling light fixtures at rear ell, \$1,525, for a total of \$1,925.00, funds to come from balance remaining in the grant for Phase II Renovations received from the Adams Town Memorial Fund, and administered by the Lebanon Historical Society. Motion passed unanimously.

3.2 Ms. Hurley said there were no requisitions from Gilbane at this time. She recommended payment of Requisition #4 from General Builders, LLC, in the amount of \$49,115.00, leaving a balance of \$7,135.00 to finish work.

Motion (McCaw, Smith) to authorize payment of Requisition #4 in the amount of \$49,115.00, dated Dec. 12, 2015, received from General Builders, LLC, funds to come from the grant for Phase II Renovations received from the Adams Town Memorial Fund, and administered by the Lebanon Historical Society, payable upon receipt of refund for overpayment. Motion passed unanimously.

3.3 Ms. Hurley noted that individual security numbers for persons approved to have access to the Junior House have not been received. Evidently Brandon Handfield, town engineer, who was the individual authorized to apply for these numbers, did not get this done before leaving town employ. Mrs. Wayland will check with new First Selectman Betsie Petrie to see who will be in charge of handling this.

3.4 Motion (Smith, McCaw) to reimburse Alicia Wayland up to \$25.00 for purchase of refreshments for the open house during the tree lighting event on Dec. 6, funds to come from the Jonathan Trumbull Jr. House endowment, account fund #215-015-5400, approved unanimously.

Motion (Smith, McCaw) to reimburse Candice Brashears \$84.73 for the purchase of the 1784 edition of *Cecilia* with Harriet Trumbull's signature at \$70.00 and the \$14.00 paperback edition, funds to come from the Jonathan Trumbull Jr. House endowment fund, account #215-015-5950, passed unanimously. This will be a great tie-in with the 1801 season in NYC story.

Motion (McCaw, Smith) to add item 3.4a Acceptance of donations and item 3.4b Director's report to agenda approved unanimously.

3.4a Motion (Wayland, McCaw) approved unanimously to accept the following donations from John Baron: 1. Pianoforte ca. 1800; 2. Hepplewhite-style sofa late 18th c; 3. Candle stand late 18th c; and 4. Creamware late 18th c. and to reject item 5, 19th c. cabinet/washbowl with pull-out seat for chamber pot.

3.4b Director's report received (see for complete descriptions of items listed in item 3.4a).

4.0 New Business.

4.1 We need to check with First Selectman on disposition of the modern desk and chairs in welcome room received as a donation from EB so furniture expected from Mrs. Kendall can be installed.

4.2 The proposal from De Sciscio Construction Co. approved by board at November meeting is recommended to Selectmen for approval with payment from remaining funds in Phase I grant.

4.3 Motion (McCaw, Smith) to approve expenditure of up to \$400.00 to purchase a large fire screen for fireplace in keeping room passed unanimously. Mrs. Wayland to check with Mrs. Martin for samples she may have.

4.4 The next meeting is the regular meeting scheduled for Jan. 26, at 4:00 p.m. at Town Hall.

5.0 Motion (Wayland, McCaw) to adjourn passed unanimously. Meeting adjourned at 5:37 p.m.

Alicia Wayland
Secretary-Treasurer