

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Regular Meeting
Tuesday, February 28, 2017, at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: M. McCaw, S. Martin, P. Hedwall, D. Moore, T. Smith
Absent: L. Ruckdeschel

1.0 The meeting was called to Order at 4:05 pm by M. McCaw/Vice Chairman and Treasurer
S. Martin arrived a 4:06 pm.

2.0 (Hedwall/Smith) made a motion to approve the Minutes of the January 24, 2017 Regular meeting as presented. All approved unanimously. (including S. Martin)

(McCaw/Hedwall) made a motion to move Mary Brown to the top of the agenda. All approved unanimously.

Mary Brown – visitor; Ms. Brown is donating a fantastic item to the Jr. House, in memory of Alicia Wayland, our past Secretary – the commission of William Williams, signed by Jonathan Trumbull Jr. (Moore/Hedwall) made a motion to accept the gift. All approved unanimously. The item will be temporarily stored in the vault at Town Hall to be moved to archival storage at the Lebanon Historical Society until it can be framed appropriately for display at the Jr. House. Thank you to Mary Brown for this wonderful gift.

3.0 Other Business. Discuss and act on:

3.1 Review Finance reports from Town of Lebanon Finance – M. McCaw, our Vice Chairman and Treasurer will take responsibility for reviewing and maintaining budget and grant data and discussing at meetings going forward. All in monthly reports is as expected.

Our budget for 2017/2018 is going to include the costs of running the House. ie. Oil, electricity, etc. This will increase our budget substantially and we wanted to note this officially in our minutes.

3.2 Status of grant application to Adams Town Memorial Fund for Phase IV Renovations in 2017 is in process. The Board reviewed the Grants received to date for Dan Moore, new Board member.

WELCOME DAN!!

3.3 Status of hatchway repair with West River Restoration – to be started in spring when there is more consistent warm weather.

4.0 New Business. Discuss and act on:

4.1 Lebanon Garden Club proposal to name Pollinator Garden in honor of Alicia Wayland – on hold until addressed by the Selectmen.

4.2 Discussion about C. Brashears 2016 Director's Report:
(see attached list of items to be undertaken)

4.3 Other items.
Discussion around upholstering the new couch in a time appropriate fabric. Brunswick and Fee provided the bed coverings for Jr. and Eunice's bedroom. They may donate again if we ask – Pat Hedwall will estimate needed yardage, including a seat cushion, and inquire.

5.0 Date of next Regular Meeting is March 28, 2017.

6.0 (Hedwall/Smith) make a motion to adjourn at 5:00 pm. All approved unanimously.

Sherri-Ann Martin
Chairman and Secretary