

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Amended April 27, 2017
Regular Meeting
Tuesday, April 25, 2017, at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, P. Hedwall, T. Smith, D. Moore (4:05 pm), L. Ruckdeschel (4:05 pm)

Also present: Candace Brashears

1.0 The meeting was called to order at 4:00 pm.

2.0 Minutes. Discuss and act on:

2.1 (McCaw/Hedwall) made a motion to approve the Minutes of the March 28, 2017 Regular meeting as presented. All approved unanimously.

D.Moore and L. Ruckdeschel arrived

3.0 Old Business. Discuss and act on:

3.1 No reports received from the Finance Dept yet/budget is part of total Town of Lebanon Budget to be approved by town in May.

3.2 (McCaw/Hedwall) made a motion to pay West River Restoration an additional \$1050 as quoted for additional stone work needed on basement hatchway discovered during reparations to come from the balance left in Adams Memorial Fund Grant Phase III administered by the Lebanon Historical Society. All approved unanimously.

(McCaw/Smith) made a motion to pay West River Restoration \$2800, for work completed, of the \$5670 + \$1050=\$6810 approved for this project. This leaves a balance due of \$6810-2800=\$3920. Funds to come from the Adams Memorial Fund Grant Phase III administered by the Lebanon Historical Society.

3.3 Phase IV Renovations: Drawing of planned renovations to parking area and driveway provided by M. McCaw. There are (7) possible bidders being researched; bid will go out for work to commence in fall. D. Moore provided a sample of the milling material we want as used by both Pride's Corner and the Town of Lebanon. The color is a light gray/brown – not black which we do not want.

Historical landscape architects are still being researched. D. Moore suggested Worthheiner Associates out of Lyme CT and M. McCaw is going to call Paul Bailey Associates (our original restoration plan supplier) and ask them for a reference or two.

M. McCaw asked S. Martin to investigate the status of reprinting a brochure for the Jr. House. A. Wayland was working on this with LHS/D. Baron and G. Sayles. This was part of Phase III Funding list.

3.4 Status of new couch upholstery – P. Hedwall is in contact with Brunswick et fils for suggestions and advice on how to proceed. S. Martin brought samples of Williamsburg fabrics and all agreed we do not like them for this application.

3.5 Status of display case research for purchase – M. McCaw provided information on 4 ft. tall glass display cabinets for approx. \$470 each and a 38 inch tall glass display cabinet for approx.

\$400. Items are on backorder but we want to order as soon as they are in stock. This item was approved previously.

D. Moore told the Board of a collection of miniature portraits left to the LHS by Hugh Trumbull Adams. He thought they would make a great display at the Jr. House of period art work.

C. Brashears will investigate.

3.6 The Board needs to review the wood left after construction in the basement. We need to determine if any should be kept for historical purposes, or if they are useful to store for possible repairs in the future. Junk will be taken to the town dump.

3.7 (Martin/Hedwall) made a motion to reimburse Dan Moore \$50 for payment for labor provided on our clean up day. D. Moore abstained. All others approved. Payment to come from the General Accounts administered by the Town of Lebanon. Acct 215-00-015-5320-0000.

4.0 New Business. Discuss and act on:

4.1 SAR/Dave Packard would like to donate the rope bed that is currently upstairs in the War Office. He is working through his internal process and will keep us informed.

We also agreed to move the spool bed to attic room once we receive the rope bed.

4.2 A Donation/Gift Form must be created to complete our acceptance of John Dickens's Commission as Probate Judge, signed by JT Jr in 1801 and donated by the DAR to the JT Jr House. (It is in archival storage at the LHS since April 2016.) A thank you note should then be issued to complete the process. S. Martin to research and complete.

4.3 After much discussion regarding a period storage cabinet donation offered by Marty Kendall, the Board agreed that we do not have a place where this will fit. We are very appreciative for the offer and M. McCaw will follow up directly with M. Kendall on our behalf.

(McCaw/Martin) made a motion to add discussion about reroofing the garage, about the Disaster Plan and about the school groups upcoming. All agreed unanimously.

4.4 The Town of Lebanon is reroofing the garage. M. McCaw showed samples of roof colors. We all need to stop by and take a look to pick the final one. Board members will email their opinions to all other members. The Jr House roof will need to be replaced next year and we will order the same roof shingles.

4.5 C. Brashears passed out updates to the Disaster Plan. We will all read and review with her at a future meeting she can attend.

4.6 First school group visits April 28, 2017. T. Smith and P. Hedwall will assist C. Brashears. Lebanon Third Graders – (49) students expected.

5.0 The date of the next Regular Meeting is May 23, 2017.

6.0 Adjournment.

Sherri-Ann Martin
Chairman and Secretary