

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Regular Meeting
Tuesday, June 27, 2017
at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, T. Smith, D. Moore

Absent: P. Hedwall, L. Ruckdeschel

1.0 The meeting was called to order at 4:19 pm.

2.0 Minutes. Discuss and act on:

2.1 (Smith/McCaw) made a motion to approve the Minutes of the April 25, 2017 Regular meeting as presented. All approved unanimously.

3.0 Old Business. Discuss and act on:

3.1 No reports received from the Finance Dept/Town of Lebanon Budget was not approved by town in May.

3.2 (McCaw/Moore) made a motion to pay West River Restoration an the balance of \$ 3075.00 as quoted for completion of basement hatchway, stairs and windows to come from the balance left in Adams Memorial Fund Grant Phase III administered by the Lebanon Historical Society. All approved unanimously.

3.3 Phase IV Renovations: Per M. McCaw, bid for planned renovations to parking area and driveway will go out by the end of July for work to commence in fall. S. Martin to research CHLO landscape architects.

3.4 Status of new couch upholstery – no update at this meeting

3.5 Status of display cases: Installation is required. Members of Board to consider.

4.0 New Business. Discuss and act on:

4.1 (McCaw/Smith) made a motion to reimburse Sherri-Ann Martin a total of \$ 68.44 for purchase of a surge protector (\$18.07), Wine (\$23.41) and Crackers, cheese and tablecloths (\$26.96) for Robert Hubbard book talk on June 6, 2017. Payment to come from the General Accounts administered by the Town of Lebanon. Acct 215-00-015-5320-0000. All approved unanimously.

(McCaw/Smith) made a motion to reimburse Sherri-Ann Martin \$ 119.10 for the purchase of printer ink for Jr. House printer. Payment to come from the Office Supply Account administered by the Town of Lebanon. Acct 215-00-015-5210-0000. All approved unanimously.

4.2 (McCaw/Smith) made a motion to pay the Lebanon Historical Society \$ 130.00 for creation and printing of the Lebanon Revolutionary Brochure. Payment to come from the Adams Memorial Fund Grant Phase IV administered by the Lebanon Historical Society. All approved unanimously.

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4.3 (McCaw/Moore) made a motion to accept the quote from West River Restoration for changes to the Victorian style display cabinet in the Keeping Room for \$875 to \$900 dated May 17, 2017. All approved unanimously.

4.4 (McCaw/Smith) made a motion to approve the additional charges for premium service delivery of the display cases to assure there was no damage or breakage to the cases or to the building while they were moved. The totals were \$553.60 for the display case placed in the Keeping Room and \$1709.40 for the display cases placed upstairs. Payment to come from the Display Case Fund administered by the Town of Lebanon. All approved unanimously.

5.0 The date of the next Regular Meeting is July 25, 2017.

6.0 (Moore/McCaw) made a motion to adjourn. All approved unanimously and the meeting adjourned at 5:20 pm.

Sherri-Ann Martin
Chairman and Secretary