

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Regular Meeting
Tuesday, September 26, 2017, at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, P. Hedwall, T. Smith, D. Moore

Absent: L. Hogan Ruckdeschel

1.0 The meeting was called to order at 4:05 pm

2.0 Minutes. Discuss and act on:

2.1 (McCaw/Moore) made a motion to approve the minutes of the August 18, 2017 Special meeting. All approved unanimously. (McCaw/Moore) made a motion to approve the minutes of the August 22, 2017 Regular Meeting. All approved unanimously.

3.0 Old Business. Discuss and act on:

3.1 Review Finance reports from Town of Lebanon Finance –nothing new to review

3.2 Status of new couch upholstery –Hedwall's research has turned up that many couches of the 18th century were upholstered in velvet. After discussion, all agreed that gold velvet is preferred. Hedwall to obtain samples.

3.3 Status of display case installation – will be completed over the break in seasons. This will be completed and ready for spring opening.

3.4 Status of Phase IV Funding Project(s) – The parking/driveway installation is in progress; may have located remains of foundation of JT Jr's Office; pictures, measurements and collection of shards and broken glass are in process for historical purposes.

Power and sewer lines will be under patio. Crushed stone will be used instead of ¾" gravel to protect the lines. Stones placed on top will be cut as flat as possible.

Wording for brass markers to be the NW Ell Corner with approximate year built for both markers.

4.0 New Business. Discuss and act on:

4.1 Gilbane contract for Owners' Rep for Phase IV has been reduced from 80 to 60 hours as requested by the Board to reduce our overall project cost.

4.2 Reimbursements – (McCaw/Hedwall) made a motion to reimburse Sherri-Ann Martin \$13.59 for office supplies consisting of a waste basket, paper towels, glass cleaner and all purpose cleaner.

4.3 Phase V Funding Request – (Hedwall/Moore) made a motion to approve the letter for the Phase V Request for funding from the Adams' Memorial Funds for \$35,515.00 to replace the roof, downspouts and add leaf guards and to repair plaster cracking inside House. All approved unanimously. The original restoration bid and list from Paul Bailey Associates is still being followed for this request.)

5.0 The date of the next Regular Meeting is October 24, 2017.

6.0 (McCaw/Smith) made a motion to adjourn. All approved unanimously. The meeting adjourned at 4:30 pm.

Sherri-Ann Martin
Chairman and Secretary