

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Regular Meeting
Tuesday, October 24, 2017, at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, D. Moore, P. Hedwall

Absent: T. Smith, L. Hogan Ruckdeschel

1.0 Call to Order: The meeting was called to order at 4:00 pm.

2.0 Minutes. Discuss and act on:

2.1 (McCaw/Hedwall) made a motion to approve the minutes of September 26, 2017 Regular meeting as presented. All approved unanimously.

3.0 Old Business. Discuss and act on:

3.1 Review Finance reports from Town of Lebanon Finance – reviewed last year, this year and next years' budgets. Currently, \$850 earmarked for Victorian Display Case to be converted to plain glass by West River Restoration, funds to come from Display Cabinet account. Funds available for removal of wall surrounds etc from the Sprague/Teasdale/Trumbull House as donated can come from Acquisitions, Exhibits and remaining funds in Display Cabinet Accounts(\$4846.00.) Remaining balance in Phase I Fund is \$1500 (to be confirmed.) Remaining balance in Phase IV Fund is \$1951.81 (to be confirmed.)

3.2 Status of new couch upholstery: D. Moore researched sofas of the late 18th century and cushions were not used. Shaw Mansion in New London has examples. He will pass the name of two upholsterers to P. Hedwall to discuss costs and fabric.

3.3 Status of display case installation: to be completed before December 4th Town Tree Lighting Ceremony

3.4 Status of Phase IV Funding Project(s) – patio installation is completed, filling of pot holes in lawn is completed, driveway, walkway and parking lot installation and releveling is completed, trees are removed, stones are removed and area is now clean next to garage. Lawn was seeded late in October.

(McCaw/Moore) made a motion to approve payment of Mattern Invoice # 6312 for \$33,867.50, funds to come from the Phase IV Funds administered by the Lebanon Historical Society, pending the approval of Gilbane Associates. All approved unanimously.

\$1782.50 to be held on retainage until lawn reseeding is verified as growing in the spring.

3.5 Status of Phase V Funding Request: The Selectmen approved our submission for funding on October 12th; the Funding Request was mailed via FedEx on October 13th, return receipt requested, and it was due at the attorneys' offices by October 15th. No return receipt has been received as of this meeting.

4.0 New Business. Discuss and act on:

4.1 Reimbursements:

(Martin/Moore) made a motion to reimburse Maggie McCaw \$53.00 for FedEx costs for Phase V Funding Request. Funds to come from the Miscellaneous Services Acct 215-00-015-5320-00. All approved unanimously.

4.2 Approve 2018 Meeting List:

(Moore/Hedwall) made a motion to approve the 2018 Meeting List. All approved unanimously and list is attached.

4.3 Acceptance of Gift(s):

(McCaw/Moore) made a motion to accept the gift to the Jonathan Trumbull Jr House of House/Interior Decorations of the surround panels of (4) rooms, the stair railings and balusters and (3 or 4) unique 18th century doors from Robin Chesmer; donations to be removed from the Sprague/Teasdale/Trumbull House. Accession paperwork presented and filled out by JT Jr House Board. All approved unanimously.

4.4 Approve reimbursement of \$20 to LHS for LLC Annual Report:

(Martin/Hedwall) made a motion to reimburse the Lebanon Historical Society \$20.00 for cost of submitting LLC paperwork for the JT Jr House Board LLC to the IRS as required yearly. Funds to come from the Miscellaneous Services Acct 215-00-015-5320-00 administered by the Town of Lebanon. All approved unanimously.

5.0 The date of the next Regular Meeting is November 28, 2017.

6.0 (Moore/Hedwall) made a motion to adjourn at 4:53 pm. All approved unanimously.

Sherri-Ann Martin
Chairman and Secretary

**Town of Lebanon Board of Trustees
for the Jonathan Trumbull Jr. House Museum, LLC
Meetings for 2018
at 4:00 pm Town Hall Conference Room
(the fourth Tuesday of each month)**

January 23

February 27

March 27

April 24

May 22

June 26

July 24

August 28

September 25

October 23

November 27

December 18