

**Town of Lebanon  
Board of Trustees for the  
Jonathan Trumbull Jr. House Museum Board LLC  
MINUTES  
Regular Meeting  
Tuesday, November 28, 2017, at 4:00 p.m.  
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, D. Moore, P. Hedwall

Also present: C. Brashears

Absent: T. Smith, L. Hogan Ruckdeschel

1.0 Call to Order: The meeting was called to order at 3:53 pm.

(McCaw/Moore) made a motion to add the approval of the Minutes from the November 16 Special Meeting to the agenda. All approved unanimously.

2.0 Minutes. Discuss and act on:

2.1 (McCaw/Hedwall) made a motion to approve the Minutes of the October 24, 2017 Regular Meeting as presented. All approved unanimously.

2.2 (Moore/Hedwall) made a motion to approve the Minutes of November 16, 2017 Special Meeting as presented. All approved unanimously.

3.0 Old Business. Discuss and act on:

3.1 Review Finance reports – (McCaw/Hedwall) made a motion to approve Richard Chabot's cleaning services for \$600 for the 2017/18 season. All approved unanimously.

3.2 Status of new couch upholstery – P. Hedwall has been working with Family Upholstery in Jewett City. Fabric samples are being considered. Cost to be up to \$2000 if needs cushion. Company will know if actual period piece or remake. Rose color velvet would have been purchased by more wealthy people. Dark colors were preferred so soot would not show from fires. We will include in future budget planning.

3.3 Status of display case installation – (McCaw/Martin) made a motion to contract with someone to assemble and install the glass panels on the display cases ASAP. Funding is to come from the Display Case Account at a cost of up to \$100. All approved unanimously.

3.4 Status of Phase IV Funding Project(s) – Completed with exception of retainer withheld for seeding in spring.

3.5 Status of Phase V Funding Request – The request was FedExed and the return receipt indicates it was received on October 15, 2017, the due date. (We should consider doing a radar ground survey in the future to see if we can find evidence of old foundations of buildings that may have existed when JT Jr was living here.)

3.6 Status of Pultz House – Panels have been removed from two of the downstairs rooms paneled by Isaac Fitch; Next, the ballustrade will be removed including the handrails, spindles, panels and side decorations but not the stair treads or risers. After that, less decorative panels will be removed from upstairs.

4.0 New Business. Discuss and act on:

4.1 Programs for next year:

- First school group is scheduled for April 27, with a rain date of May 4, 2018 for the Lebanon Third Graders.
- Dedication of the Pollinator Garden to Alicia Wayland with the Lebanon Garden Club has been approved by Betsy Petrie and we are planning to do this in June, possibly on Second Saturday.
- Lynne Bassett, Independent Scholar and Adjunct Curator of Costumes and Textiles at the Wadsworth Athenaeum, will offer a 1-hour lecture at your institution between June and December of 2018 on the topic of "Needlework in New England, 1700-1850"; won from CHLO Auction; C. Brashear's will coordinate to bring in quilts and needlework, including some seen in previous years. Date to be selected.

Other items to consider/confirm:

- Hugh Trumbull Adams Miniatures Collection display coordinated with the LHS
- John Baron's Colonial Revival Exhibit
- Board Road Trip – Yale Museum has backstage tours on Fridays of furniture they are repairing; also houses JT Jr's desk which was made by Isaac Fitch

(McCaw/Martin) made a motion to add three items to the agenda under New Business. The items are:

1. Pruning the Ginkgo Tree
2. Repaint outdoor metal furniture
3. Install stairs between garage and walkway into House

All approved unanimously.

1. Ginkgo Tree – S. Martin to get quotes from arborists with ginkgo tree experience. D. Moore suggested contacting the Town of Woodbury as there are several ginkgo trees on the campus of Woodstock Academy, the Lyman Allen Museum and the CT Arboretum at Connecticut College.
2. White outdoor furniture to be repainted at a spring work party at Jr House.
3. Pride's Corner can probably help us with discount on purchase of prefabricated stairs to install between the garage and house walkway. D. Moore with research.

4.2 Reimbursements – (Hedwall/Moore) made a motion to reimburse Sherri-Ann Martin \$300 for two items won from CHLO Auction. Lynne Bassett speaking engagement for \$135 (\$400 value) and Fallon & Wilkinson wood consultation meeting for \$165 (\$550 value.) Funds to come from the Education and Special Events budget account. All approved unanimously.

4.3 Dec 3 Town Tree Lighting – C. Brashears will pick up cider and verify paper products are available. P. Hedwall to bring and donate cream, milk and mulling stuff for cider. T. Smith is not well but is planning to assist with lighting.

5.0 The date of the next Regular Meeting is December 19, 2017.

6.0 (Moore/McCaw) made a motion to adjourn at 5:07 pm. All approved unanimously.

Sherri-Ann Martin  
Chairman and Secretary