

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Regular Meeting
Tuesday, April 24, 2018, at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, P. Hedwall, T. Smith and C. Brashears/Museum Director
Absent: D. Moore, L. Hogan Ruckdeschel

1.0 The meeting was called to order at 4:00 pm.

2.0 Minutes. Discuss and act on:

2.1 (McCaw/Hedwall) made a motion to accept the Minutes of the March 27, 2018 Regular meeting as presented. Approved unanimously.

3.0 Old Business. Discuss and act on:

3.1 (Hedwall/McCaw) made a motion to approve the Budget presented for review for the 2018/2019 Budget year and to be submitted to the Selectmen. Approved unanimously. (See attached.)

3.2 Status of Phase V Funding Request – Roof to be replaced in July with bid going out at end of May.

3.3 Status of Keeping Room Exhibit Case – Victorian moulding was removed by West River Restoration and is in storage in the attic. Paint cans have been marked for future use. Shelves are to be cut to fit by Columbia Glass.

3.4 Status of Isaac Fitch Room Installations – to be addressed at a later date.

3.5 Status of Couch Upholstery – in 2018/2019 budget

4.0 New Business. Discuss and act on:

4.1 Program planning for 2018 season – June 9th Dedication of Garden to Alicia Wayland; invitation completed and refreshments to be planned. The Stephan and Denise Sfarek are donating a bench in the memory of Howard and Alicia Wayland to be placed in the existing garden. We hope to have it for the ceremony.

4.2 Reimbursements: (Martin/McCaw) made a motion to approve reimbursement to Tim Smith for \$52.11 for color copies for school groups to be charged to account 215-00-015-5210-0000. Approved unanimously.

4.3 Invoices to Pay: (McCaw/Smith) made a motion to pay West River Restoration's invoice dated April 4, 2018 for \$1503 for repairs and improvements to the display case in the Keeping Room; funds to come from account 218-018-2403-0000. Approved unanimously.

5.0 The date of the next Regular Meeting is May 24, 2018.

6.0 (McCaw/Hedwall) made a motion to adjourn. Approved unanimously. The meeting adjourned at 5:02 pm.

Sherri-Ann Martin
Chairman and Secretary