

**Town of Lebanon  
Board of Trustees for the  
Jonathan Trumbull Jr. House Museum Board LLC  
MINUTES  
Regular Meeting  
Tuesday, April 23, 2019 at 4:00 p.m.  
Town Hall Upper Conference Room**

Present: S. Martin, M. McCaw, P. Hedwall, T. Smith

Absent: L. Hogan Ruckdeschel, D. Moore

1.0 The meeting was called to order at 4:01 pm.

2.0 Minutes. Discuss and act on:

2.1 Minutes of March 26 Meeting

(Hedwall/McCaw) made a motion to accept the March 26, 2019 Meeting Minutes as presented.

T. Smith abstained. Others approved.

3.0 Old Business. Discuss and act on:

3.1 Review Finance reports – no new reports received; budget will be submitted to B. Petrie and Selectmen with request

3.2 Status of Minor Repair Funding Request – no updates to share

3.3 Status of Pianoforte – T. Fallon from Fallon and Wilkinson appointment at end of April.

4.0 New Business. Discuss and act on:

4.1 Program planning for 2019:

- need to give thought to CT Open House Day on June 8<sup>th</sup>
- The Lebanon Militia is coming May 25<sup>th</sup> so attendance may be higher than usual
- Season is weekends of May 18 to October 12

4.2 Reimbursements – none

4.3 Invoices to Pay – The Last Green Valley membership which helps us market the museum has submitted their invoice for \$50, as budgeted for 2019. (McCaw/Smith) made a motion to pay the invoice and charge account 215-015-5910-0000, for Memberships. Approved unanimously.

4.4 Directors' Job Description and Salary – S. Martin to submit document to B. Petrie/Selectmen requesting change to Directors' salary and total hours. B. Petrie has requested that I appear at the May 14 Selectmens' meeting but I will be in Chicago at my daughter's college graduation. M. McCaw to attend meeting regarding the Isaac Fitch woodwork storage in garage too.

4.5 Status of House and Grounds-

S. Martin to spray weeds in parking lot prior to school groups.

C. Brashears is concerned about bugs in House. They don't appear to be there right now. This may be strictly an issue in the autumn months. We will watch for them.

5.0 The date of the next Regular Meeting is May 28, 2019.

6.0 (Hedwall/Smith) made a motion to adjourn at 4:34 pm. Approved unanimously.

Respectfully submitted,

Sherri-Ann Martin  
Chairman and Secretary