



Jonathan Trumbull Library

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Jonathan Trumbull Library

April 19th, 2018

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Michelle Kersey, Judy Vertefeuille, Eilleen Weinstein and Colleen Meese and Library Directors Matt Earls and Linda Slate

Absent: Mary Withey and Berkeley Nowosad

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the March 22nd, 2018 meeting – Motion (Diane McCall/Eilleen Weinstein) to accept the minutes as presented. The minutes were accepted with none opposed.

Correspondence – None

Director's Report – Matt noted that he has done all of the monthly items at least once now.

1. The April schedule is busier than in the past with additional programs for adults and children.
2. Yoga and Game Night were the new adult programs and had five patrons in attendance at both. Hopefully this will increase.
3. Loaning out Games – This has been successful at other libraries and Matt purchased a half dozen purchasing some with a portion of the HTA program monies.
4. HTA Trust Fund – The library had asked for \$15,000 but we received only \$5,000 for programming. After Matt received the official report from Veronica at the town hall, Julie Culp called and came in and sat with him and helped better clarify in his mind the financials of the library. Matt questioned as to whether or not we have a treasurer. Maureen and Cathe will check the CT State Statutes to see what might be mandated.
5. Matt did a demo of the *Bring Your Own Book Game* at the book discussion group and the answers got a good laugh. We have one book discussion night and the Lebanon Historical Society also holds one but he thinks there is room for another and will work on scheduling that.
6. The Homeschoolers Making STEAM - Paper Airplanes had 21 people in attendance, including caregivers and siblings. Our Facebook page had positive comments

including a request that this be a monthly event, which it will be. This was his first time running a program with Claire and she was well prepared.

7. Deliberative Dialogue – Matt took the moderator training – his goal is to bring community members together (between 15 and 20 individuals) for discussions on difficult questions.
 8. Overdrive - Made a number of changes. We have spent \$1,400 of the \$3,600 remaining in that account. Matt opened up our One Copy/One Use items to other patrons in the consortia. He plans to market Libby, the new app.
 9. The Board of Selectmen voted to give us \$5,000 from the Town Improvement fund for computers and stand-up desks. A new monitor arrived for Linda. Matt asked for four laptops to be used for computer classes come fall. He will be looking for someone to teach Word, Excel, and computer basics.
 10. Matt attended a town Finance meeting where the library budget was not even mentioned, new library director meeting, a regional director meeting, and a bibliomation meeting. He met some people who will be good resources and other library directors with whom he can collaborate. It is not clear to him which meetings he should be attending, particularly those addressing the library building project. The board felt that he should be at meetings where discussion on library business is discussed.
 11. Lebanon Life article was included in his report featuring three pages of upcoming events.
 12. Meet the Beekeeper event will be held on May 1st at 6:30.
 13. A Wednesday afternoon movie event has been added to the schedule. The Oscar winning “The Shape of Water” will be shown on May 23rd at 2:00 PM.
 14. Five shelves (15 more feet of shelving) have been purchased for the non-fiction CDs.
 15. Matt noted that \$500 will soon be due for WOWBRARY. Discussion as to who has access to this. A discussion on publicity followed as to how we might make better use of Facebook. There is no money in the budget for advertising. For \$2.00, a boost can go to 100 people on Facebook. Perhaps we can create a secondary page since our primary page is a business page and has limitations on what can be shared, etc.
- July 1, 2017 through April 17, 2018, 1,133 attendees at Children’s programs and 703 attendees at Adult programs for a total to date of 1,836.

Young People’s Director’s Report – Linda distributed the May schedule of events including the usual *Time for Stories* and *Read, Rock & Rhyme*. There will be a **Mother’s Day Craft** on May 5th, **Homeschoolers Making Steam** on May 9th, **Pokemon Club** on May 12th, **Lego Building** on May 16th, **Open Drawing** on May 19th, **Cut Paper Flowers** on May 22nd and the movie, “**We’re Going on a Bear Hunt**” on May 29th. The \$700 grant for the Louis and Mae Heller initiative for *Holocaust and Human Rights Education for Young Children* was received, the books purchased, the books are going out and favorable comments have been received. Louis and Mae Heller were Holocaust survivors and settled in Willimantic. *Libraries Rock 2018* Summer Reading is still a work in progress. Performers are filling slots on our calendar and Linda has just begun to work on staff programs. She heard back from the schools. The Elementary school will be using the list of titles suggested by the State Library. This list is quite extensive, and while we do own many, she doesn’t think she’ll be ordering every title. The Middle school is still working on lists. They gave Linda a few new titles, but felt the list would, for the most part, stay the same as last year. The CLA conference is coming up and she hopes for new inspiration from the many sessions. Nutmeg Award winners were announced. There were 22 for *Read, Rock & Rhyme* this

week as a new group of young people is coming up.

Bylaws – Nothing to report but as previously mentioned, Maureen and Cathe will look into state statutes regarding a treasurer.

Budget – Nothing to report

Personnel – Since Matt was promised a 6-month review which would be due in August, the committee will meet on June 5th at 6:00 to begin the process.

Library Trust Fund - \$5,000 received

Building Committee – Nothing to report

Friends of JTL – will meet on May 10th.

Unfinished Business – None

New Business – discussion on changing the library and perhaps offering some open hours on Friday. Matt will see if he can get a couple of clickers to count the number of patrons coming in the two outside doors and will discuss with staff what changes might be made. Any additional hours would increase the utility bills.

Maureen noted that at the public hearing on the budget, she was told that the cut made to the library budget only affects the medical line item since the Finance Committee determined that we probably had that over estimated based on information from Veronica.

Hearing no other business, motion made (Michelle Kersey/Judy Vertefeuille) to adjourn at 7:58. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary