



Jonathan Trumbull Library

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

www.lebanonctlibrary.org

Jonathan Trumbull Library

January 18th, 2018

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Michelle Kersey, Eilleen Weinstein, Mary Withey, Berkeley Nowosad and Colleen Meese and Library Directors Julie Culp and Linda Slate

Absent: Judy Vertefeuille

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the October 19th, 2017 meeting – Motion (Diane McCall/Michelle Kersey) to accept the minutes as presented. The motion carried with none opposed.

Correspondence – None

Director's Report – Julie distributed the budget profit and loss report from July 2017 to date and pointed out highlights. All is on target. For the new board members, the dollars shown in salaries, pensions, etc. come directly from the town. New rugs were purchased for the entranceways for a total of about \$500; the old ones were curling and becoming a tripping hazard. Attendance at 82 children's programs from July 1st to now is 1,184 and 456 adults have attended 36 adult programs. The Lebanon History Consortium meeting was canceled this month and Julie was unable to attend the Eastern Connecticut Library Directors' Roundtable this month due to staff shortage. On a Sunday earlier this month, the cleaner found the upstairs library temperature at 45 degrees. The upstairs is heated by propane and one of the two heaters in the attic failed (the basement is heated with electricity). Jason, the facilities director, put the library back on the old electric system and is still waiting for the Lessard Air Conditioning and Heating Company to come and fix the propane problem so we can expect our electric bill to be higher this month.

Young People's Director's Report – Linda reported that her usual programming continues and distributed the schedule. She received a \$700 grant from the Temple Bnai Israel's Hochberg Holocaust and Human Rights Committee. This initiative, the Louis and Mae Heller Initiative for Holocaust and Human Rights Education for Young Children, is being offered to local libraries. She is in the process of finalizing her order that will be submitted for approval. They have asked that bookplates be put in each

book and that there be two displays each year, in April and November, showcasing some of those books. Linda is also working on extending storytime to other ages.

Bylaws – Julie brought the updated pages that had needed changing for staff and board names and addresses.

Budget – Julie presented the new budget from the Budget Committee and noted where items were increased from 2017-2018. Salaries reflect the 2% in the union contract. Under Miscellaneous Services, Bibliomation is at 5% increase per year until we reach what other libraries are paying as agreed on inception and a .5% fee for their development fund. Utilities are decided based on Veronica's input as is Medical/Dental (an 19.88% increase). Motion by Maureen McCall and seconded by Mary Withey to adopt a proposed budget as presented of \$353,099 with a town appropriation of \$296,367 for the 2018-2019 fiscal year. The motion carried with none opposed.

Personnel Committee – nothing to address

Trust Fund – We asked for \$15,000 in 2017 and have not yet heard anything. Michelle said that the First Congregational Church has not heard anything back yet either.

Building Committee – Suit has finally been filed to take quiet title to the three parcels where town buildings are located (library, town hall and highway department). Nothing else to report.

Director Search – Mary noted that they have received many applications and have been meeting every Wednesday to discuss. They have selected the top four and will be meeting the week of January 30th to interview them. A director from another library will be available to help with the interviews.

Friends – The next meeting is on February 8th at 7:00. All were encouraged to attend. They will be discussing Equinox and the Arts Show and Susan Kane is already organizing. It will be advertised in Lebanon Life and put on the website and Facebook. The plan is to shorten the hours for taking in the art to just Wednesday, Thursday and Saturday to make it easier for the Friends to line up the help.

Unfinished Business – None

New Business – Berkeley moved to add a discussion on the incoming director's compensation to the agenda. Michelle seconded the motion. The motion carried with none opposed. Currently, the job is an hourly job and was advertised as such. The discussion was held only to give the board the opportunity to have an opinion on the subject and the nothing was decided except that we advertised an hourly job and it will remain that way for now.

Hearing no other business, motion made (Maureen McCall/Michelle Kersey) to adjourn at 7:58. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary