



## Jonathan Trumbull Library

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

[www.lebanonctlibrary.org](http://www.lebanonctlibrary.org)

Jonathan Trumbull Library

January 19<sup>th</sup>, 2017

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Michelle Kersey, Kathy Chesmer, Mary Withey, and Darlene Boirie and Library Director, Julie Culp  
Absent: Berkeley Nowosad and Judy Vertefeulle

The meeting was called to order at 7:01 by the chairman, Cathe McCall.

Minutes to the October 20<sup>th</sup>, 2016 meeting – Motion (D. McCall/M. Kersey) to accept the minutes as presented. The motion carried with none opposed.

Correspondence – Julie received the acceptance letter from the Lebanon Historical Society for the 1845 Lebanon's voter registration list, the 1844 Ladies Library catalogue and the letter from Joseph Trumbull to Jeremiah Wadsworth circa 1778 that we donated.

Director's Report – Julie reported – Circulation is down somewhat but figures no longer contain the circulation of our materials at other libraries which was 269, 256 and 246 for the months of October through December. There are DeliverIt problems; no pickup has been made in almost three weeks. Julie attended the Eastern Connecticut Library Directors roundtable on January 18<sup>th</sup> where the main discussion was around budgeting. Julie was excited to see a record of 19 attendees to watch *Florence Foster Jenkins*. Art lessons will resume in March and run for six weeks. More adult planning will be done once weather improves. The *Friends'* meeting is moved to February 23<sup>rd</sup> at 7:00. The Art show will run from March 18<sup>th</sup> through April 20<sup>th</sup> and the opening reception will be held on Friday, March 17<sup>th</sup>. Marilyn Shirshac has been faithfully volunteering at the library for quite some time. As her husband has recently died, she has asked that, in lieu of flowers, donations be made to the Jonathan Trumbull Library. Reminder that there will be a memorial service for Alicia Wayland on February 4<sup>th</sup> at 1:00 at the First Congregational Church of Lebanon and Howard has asked Julie to speak. Julie passed around a brochure from the Wallingford library regarding a new outreach labeled *Collaboratory* where patrons can make use of many different types of equipment, etc. that a person could not normally afford such as a laser cutter or a long arm sewing machine. This program is known as Maker Spaces. Julie distributed the budget profit and loss report from July 2016 to date and pointed out highlights.

Young People's Director's Report – Linda is on vacation but her report was distributed. Julie said that Linda has been getting encouraging messages while she is away. *Read, Rock and Rhyme* has been touted as a wonderful program and the kindergarten teacher wants to

bring all of the kindergarten students to the library to apply for a library card and take out books as does one of the Girl Scout leaders. Homeschoolers enjoy the time they get together here.

Bylaws – Julie brought the updated pages that had needed changing for staff and board names and addresses. Darlene's affiliation will have to be updated as well. It was decided that the committee should do the annual review of bylaws and a meeting was called for on February 6<sup>th</sup> at 7:00 PM.

Budget – Julie presented the new budget from the Budget Committee and noted where items were increased from 2016-2017. Salaries reflect the 2% in the union contract and the 2.5% for Donna. Under Miscellaneous Services, Bibliomation is at 5% per year until we reach what other libraries are paying and a .5% for their development fund. Utilities decided based on Veronica's input as was Medical/Dental (an 11% increase). Miscellaneous Dues increased to encourage staff training. The overall increase to the budget over last year is 2%. Motion by Diane McCall and seconded by Mary Withey to adopt a proposed budget as presented of \$335,903 with a town appropriation of \$283,385 for the 2017-2018 fiscal year. The motion carried with none opposed.

Facilities and Equipment – Julie reported that John Dudek fixed the toilet seat in the men's room and replaced the light over the front door. A motor burned out in one of the downstairs heaters and the Children's Library had to be closed for the rest of that day. These things can happen in an aging facility.

Personnel Committee – nothing to address

Friends – The next meeting is on February 23<sup>th</sup> at 7:00. All were encouraged to attend. There will be a book sale this year.

Trust Fund – nothing to report

Building Committee – Nothing to report. We learned at the last town meeting that the town is going forward with attempting to resolve the ownership issue by quiet title.

Unfinished Business – None

New Business – None

Hearing no other business, motion made (M. McCall/D. McCall) to adjourn at 7:41. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary