



Jonathan Trumbull Library

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Jonathan Trumbull Library

June 16, 2016

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Kathy Chesmer, Mary Withey, Judy Vertefeulle, Darlene Haynes and Library Director, Julie Culp

Absent: Berkeley Nowosad and Michelle Kersey

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes – Motion (D. McCall/J. Vertefeulle) to accept the minutes as presented.

The motion carried with none opposed.

Correspondence – Kerri Studio and Art Gallery sent a packet to Cathe regarding their wine and painting events.

Director's Report – Julie reported – Circulation is up over May 2015. Attendance in the 58 adult programs was 862. The passport results were reported. Statewide 3,608 were distributed and 8,151 visits were recorded in one month. We had 13 passports distributed and 67 visitors in one month. CT Author Trail July 7th kickoff will be in Franklin and the finale will be at the Mohegan Sun on September 15th. Our author is Tim Hollister who wrote *His Father Still, a Parenting Memoir* and will be heard on August 4th at 6:30 PM. Tim was instrumental in the teenage driving restriction laws. Zinio digital magazines will be available at JTL beginning in July. There will be 60 magazines available to be downloaded on all devices except for nooks and they never go away once downloaded. We had four OSHA violations that will be addressed by town personnel. One incurred a \$360 fine for not testing for asbestos. There was too much stuff stored in the electrical closet which situation has been rectified. There were too many devices plugged into powerstrips. And we don't have an emergency evacuation plan that is currently being taken care of.

Young People's Director's Report – Linda's report includes the usual *Time For Stories* on Mondays, *Read, Rock and Rhyme* on Wednesdays, *Home School Building Club* on Tuesdays as well as *Chess Club*, and *Pokemon Club* on Saturday July 16th. Special programs include *Horizon Wings* on Thursday the 7th at 6:30, *Animal Embassy's Athletes of the Animal Kingdom* on Thursday the 14th, *Danny Magic* on Tuesday the 19th and *Ed*

Popielarczyk's Magic Show on Thursday the 21st. Since July 1st, 2015 there have been 158 children's programs with 2,423 attendees.

Bylaws – The new page with the new board member included was distributed.

Facilities and Equipment – It has been recommended that four circulation desk computers be replaced and RAM increased. The computers are \$750 each. Regarding storage, Bibliomation has backup on important information and the file server also has information stored. In addition, Julie uses a flash drive to save things she feels are important and there is online backup done once a month.

Personnel Committee – nothing to address

Friends – Their next meeting is in August. Edna Peltó has stepped forward to help with the raffle in September and will contact the other committee members on that ad hoc committee.

LCBA – no one has attended.

Publicity – nothing to report.

Trust Fund – John Bendoritis had questioned how we want to handle the four funds we have. Currently we use only the interest: The Flora Williams fund is at \$7,348, the Mary Chase fund at \$8,986, the Mary Trumbull Adams fund at \$1,446,553 and the Waterman Wilson fund at \$9,786. The annual income from these is \$40,510. The board agreed that we should continue as we are doing and use the interest only. The public has been apprised of the situation with the library. Julie will check with Betsy to see if the trustees of the Hugh Trumbull Adams Trust have been notified as well. If not, Julie will follow up with them.

Building Committee – Julie reported that Betsy is open to any suggestions that might solve the situation. We might have to revert to adverse possession but would rather not have to.

Furniture Disposition – after much discussion, the item was tabled again.

Unfinished Business – The state is trying to bring the last 90 libraries on board with fiber optics. The offer will be made again in 2017. We know that the service is in our building project which has been suspended and if that doesn't move along, we can make use of the state's offer in 2017. We will have to filter the computers if we go that route. Charter will charge us \$179 per month as compared to \$150 we would be paying through the state's option. We decided to hold off but be prepared to include the cost in our next year's budget.

New Business – We have the opportunity to have *The Beer Snob* as one of our special programs but there would be a tasting along with that. Julie will check with the selectmen before she schedules it.

Hearing no other business, motion made (M. McCall/D. McCall) to adjourn at 7:32.

Respectfully submitted,
Maureen D. McCall, Secretary