



Jonathan Trumbull Library

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Jonathan Trumbull Library

February 21st, 2019

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Diane McCall, Maureen McCall, Michelle Kersey, Berkeley Nowosad, Mary Withey, and Library Director Matt Earls

The meeting was called to order at 7:02 by the chairman, Cathe McCall.

Minutes to the January 17th regular meeting – Motion (Michelle Kersey/Diane McCall) to accept the minutes as presented. The motion passed with none opposed.

Correspondence – Cathe read a letter from the P&Z Commission regarding a survey that they are working up for the Plan of Conservation and Development. It was asked if this board had any interest in adding a question regarding extending library hours to include Friday and all agreed.

Director's Report – Matt reported.

- Budget and Finance - Matt reported that he looked into the 5310 account that he had promised to verify. He adjusted it so that it makes more sense now and he moved *Wowbrary* from miscellaneous to the books account.
- Personnel – At the recent staff meeting, there was a good discussion about square footage needs.
- Programs and Publicity – The JTL made the front page of the Chronicle for the Homeschool STEAM program.
- Meetings – Matt will be attending the CLA Conference held in Groton on April 29th and 30th and the CEN (CT Education Network) Technology Conference in Hartford on May 10th.
- Facilities – The shelves have been installed and the playspace has been created. Matt's friend Paul accepted dinner as compensation for his work in getting this done. Matt had a conversation with Danny Coulomb about deeper cleaning and has signed the cleaning contract with him.
- Circulation – Numbers are good and again over last year's numbers.
- Programs – There will be a Tom O'Carroll Irish music concert on March 14th. On March 24th the Taproom will be holding a fundraiser to benefit the library. On Monday, Matt will be attending the presentation of a Senior Project at the high school.

on the scarcity of rare metals. The trains in the Young People's Library were well-received and more trains and more seating has been requested.

- Lebanon Elementary School – Matt has not heard back from Lynn Frazier, the LES Librarian, who wanted to bring Jarrett Krosoczka to Lebanon so the \$500 we had agreed to donate to help pay his fee will not be spent. Matt noted that the vaudevillian performers he plans on having in April are a lot cheaper.
- Programming - Matt reported 142 in attendance for the various adult programs in January. When the Adult Library is holding their Equinox Art Show, the Young People's Library will also be holding their own.
- Request – Matt and Linda have requested three more slat wall end panels (24"x66") for display and added structural support. Motion (Berkeley Nowosad/Michelle) to purchase the three panels at a cost of \$1,490.58. The motion passed unanimously.
- Matt distributed the list of upcoming adult events:
 - Hot Chicks with Sticks – March 4th and 13th
 - First Tuesday Films – *A Star is Born* – March 5th
 - Yoga with Karen – March 7th and 14th
 - Yoga and Meditation – March 11th and 25th
 - Community Conversation with Senator Osten and Representative Orange – March 12th
 - Embracing the Journey of Autism – March 12th
 - Art Show Registration and Drop-off – March 13th through March 16th
 - Wednesday Movie – *Green Book* – March 13th
 - Tom O'Carroll – Irish Music concert – March 14th
 - Book Discussion – *Born a Crime: Stories from a South African Childhood* – March 19th
 - Device Night – March 21st
 - Equinox and the Arts XXIV Reception – March 22nd

Young People's Director's Report – Linda has been on vacation. The schedule includes the usual ***Time for Stories, Read, Rock & Rhyme, Pokemon Club, Homeschoolers Making STEAM*** and ***Building with Keva Planks. Mixed-up Fairy Tales: Gingerbread Man Stories & Craft*** – Thursday March 7th – please call to register.

Bylaws – New gift policy was discussed and finalized. Motion (Maureen McCall/Diane McCall) to adopt the new policy as stated in the updated hand-out. The motion passed with none opposed. Maureen and Matt will take care of updating the bylaw documentation to include this and the previous changes and then Matt will make new copies for the entire board.

Budget – Nothing to report

Personnell – Nothing to report

Hugh Trumbull Adams Trust – Nothing to report

Building Committee – Berkeley reported that they have met again several times, are meeting more often and the land situation is still nearing closure.

Friends of JTL – The train table and trundle drawers that were paid for by donation from the Friends are a big hit. The trains were donated and the library would welcome any compatible trains, tracks, tunnels, etc.

Unfinished Business – Nothing to report

New Business – Nothing to report

Hearing no other business, motion made (Maureen McCall/Michelle Kersey) to adjourn at 7:44. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary