



Jonathan Trumbull Library

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Jonathan Trumbull Library
September 17th, 2015
Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Alicia Wayland, Maureen McCall, Berkeley Nowosad, Kathy Chesmer, Judy Vertefeulle and Michelle Kersey, and Library Directors, Julie Culp and Linda Slate Absent: Mary Withey

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the August 20th meeting – Motion made by Alicia Wayland and seconded by Michelle Kersey to accept the minutes as presented. The motion carried with none opposed and one abstention.

Correspondence – A card was received from Holly Sinkewicz congratulating the board.

Meeting schedule – The attached meeting schedule for 2016 was presented by the chairman for approval. Motion (A. Wayland/D. McCall) to approve the list as presented. All were in favor. The chairman will contact the town.

Director's Report – Julie reported – Circulation continues to fluctuate as would be expected. This August is ahead of last August by about 200 items. The budget is safely on target. Programs continued to be well attended, 22 and 25 respectively at the last two. Julie is currently pursuing information from the Town regarding eligibility of Library employees to receive part-time sick leave. In 2012 the statutes changed and she has been working with Joyce Okonuk since 11/2014. The town's labor attorney said that library employees are not covered but Julie is checking with other libraries. Julie attended the Lebanon Consortium meeting and also the CT Authors Trail Finale. She noted that the State does not handle circulation stats quite the same way we do. All items are counted that go out of this library including inter-library loans. The State seems to feel that this is double counting since the receiving library will also count those but they are items that go out and must be handled when they go and when they return. Julie is also investigating unneeded furniture items we can sell at auction to perhaps raise a little money. Some things are being used right now but may not be needed once we move.

Young People's Director's Report – Linda reported that October events include **Time for Stories** – Monday 10/5 and 10/26 – 10:00 AM, **Read, Rock & Rhyme** – Wednesdays 10/7, 10/14 & 10/28 – 10:30 AM. Halloween Stories and Crafts event on Tuesday, October 6th at 6:30 for those aged 4 and up, Pokemon Club on Saturday, October 10th at 10:00, Home School Building Club on Tuesday, October 27th at 2:00 and Halloween Party and Parade on Saturday, October

24th at 10:00. The new LMS/LHS Media specialists introduced themselves and hope to collaborate in the future. Weeding is still in progress now prior to the book sale next week. The Summer Reading Survey was submitted to the State Library. We will receive a free copy of next year's SR manual. Linda will try to attend the annual Children's Roundtable in Wallingford next month.

Bylaws – Julie will update the master copy based on the minutes from the last meeting. Alicia will make copies after Maureen proofreads them.

Budget – On target

Facilities and Equipment – There is a hole in the asphalt in the driveway that needs to be repaired. Brandon Handfield has been informed.

Personnel Committee – A draft of the review for the Library Director was distributed. Motion (M. McCall/D. McCall) to go to Executive Session at 7:25. All were in favor. Motion (M. McCall/M. Kersey) to return to the regular meeting at 7:37. All were in favor. The Personnel Committee agreed to meet on Tuesday the 22nd to meet with Julie and present her the review.

Friends Book Sale – The Book Brigade went smoothly, all were moved by 7:05 (tables were moved at 6:00 and lots of help arrived ahead of 6:30 to move the boxes), and books are being sorted. The Franklin Library will take anything we don't sell.

LCBA – Alicia reported that at the September meeting they took a tour and tasting at Redwood's new winery. Their next meeting will be on the third Tuesday (October 20th) at the Log Cabin and will be a 'Meet the Candidate' event with free pizza for everyone.

Publicity – Michelle let us know that her friend Lauren is willing to help with write-ups, etc. as needed.

Trust Fund – Julie received a letter letting her know that the deadline for requests is September 30th. Julie and Linda have discussed the situation and decided that they would respectfully decline this year considering that we have the move coming up and have to keep that in mind. There are things that they would like to have like an I-pad table for children to use with the I-pads attached but think that it is wise to wait until next year. Julie asked for the team to approve their decision and the entire board agreed. Julie will compose an appropriate letter.

Building Committee – An architect has been selected but the contract has not been signed. The budget is sufficient and he has made some suggestions for beneficial changes.

Old Business – None

New Business – Motion (M. McCall/J. Vertefeuille) to appoint a nominating committee of Berkeley Nowosad, Alicia Wayland and Michelle Kersey to present a slate of officers for the November meeting. The motion carried with none opposed.

Hearing no other business, motion made (A. Wayland/M. Kersey) to adjourn at 7:45. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary

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2016 Regular meeting schedule

All regular meetings are held on the third Thursday of each month at 7:00, and are as follows:

January 21 – Library downstairs meeting room
February 18 – Library downstairs meeting room
March 17 – Library downstairs meeting room
April 21 – Library downstairs meeting room
May 19 - Community Center dining room
June 16 - Community Center dining room
July 21 - Community Center dining room
August 18 - Community Center dining room
September 15 - Community Center dining room
October 20 - Community Center dining room
November 17 - Community Center dining room
December 15 - Community Center dining room