



Jonathan Trumbull Library

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Jonathan Trumbull Library

January 15, 2015

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Berkeley Nowosad, Kathy Chesmer, Michelle Kersey, Mary Withey, Maureen McCall, Judy Vertefeuille and Library Directors, Julie Culp and Linda Slate Absent: Alicia Wayland

The meeting was called to order at 7:02 by the chairman, Cathe McCall.

The minutes to the December regular meeting were addressed. Motion by Diane McCall and seconded by Mary Withey to approve the minutes as written. The motion carried with none opposed and one abstention.

Director's Report – Julie reported – The budget is on track; we have spent about half of our funds to date. Circulation for December 2014 was higher than December 2013. For fiscal year 2014-2015 there have been 85 children's programs and 37 adult programs with a total attendance of 2,126.

Young People's Director's Report – Linda distributed her report. Story times continue as does *Read, Rock and Rhyme*. On February 3rd, all are invited to drop in and make Valentines from 4:00 to 7:00. *Take Your Child to the Library Day* will be held on Saturday, February 14th beginning at 11:00 with *Wild Over Wildlife* as the program. Linda attended the Early Childhood Council meeting at the Lebanon Elementary School on this past Tuesday where she shared the idea of a Library Card Campaign. This was met with enthusiasm. Linda encouraged the teachers to take advantage of our collection since there are many new non-fiction titles that would offer additional STEM material for the current curriculum.

Bylaws – Nothing to report

Budget – The subcommittee met earlier in the month. The proposed budget is slightly less than last fiscal year because of a reduction in health insurance costs. The motion was made by Judy Vertefeuille and seconded by Berkeley Nowosad to adopt the proposed budget as presented totaling \$310,406 with a town appropriation of \$262,926 for the 2015-2016 budget year. The motion carried with none opposed.

Facilities – There have been issues with the heating. The town has been responding to these problems.

Building Committee – Nothing new since the meeting with the Board of Selectmen on Tuesday January 13th.

Brochure – The submission for the February Lebanon Life was reviewed and approved.

Personnel – Nothing to report

Friends – A presentation will be made to *the Friends of Jonathan Trumbull Library* at their next meeting which will be on February 12th at 7:00 P.M. Cathe will check with Art Wallace to make sure he spreads the word, and Berkeley will come up with a flyer for him to attach to an email. Our hope is to attract as large an attendance as possible. We hope to have the Friends help in publicizing the building project, and to that end lists will be distributed for them to sign up for various tasks. They are: 1) do phone calling before the referendum, 2) share their many talents where we might need them such as for signage, etc., 3) make refreshments for our two informational open houses to be held at the library (March 28th – 11:00 A.M. and April 23rd 7:00 P.M.), 4) come to the town meetings and speak on behalf of the library, 5) send letters to the editors of local newspapers and 6) sign up to receive future updates to the progress. No pledges will be asked for at this point, but we will ask if they might fund the mailing of the brochures that will be ready by then. Cathe will investigate the cost of that mailing. Board members are encouraged to attend the meeting on the 12th.

LCBA – no report

Publicity – A press release went out today to the Bulletin and the Chronicle regarding the Board of Selectmen's approval of the project. Quotes were included from Joyce, Linda, and Cathe. It was suggested that our board could be made aware of special events to be held at the library and someone could be available fifteen minutes before such events to sit where the drawings will be displayed, field questions and pass out information.

Hugh Trumbull Adams Trust Fund – The trustees of the fund expressed the desire to give their stamp of approval on the proposed plans, and now that they have been presented to the town, they can get a copy.

Unfinished Business:

Director's Evaluation – a proposed draft has been created but we are currently busy with other items. We will return to this at a later date.

Other – List of what we expect to be Frequently Asked Questions regarding the renovation was distributed. Everyone was encouraged to keep thinking of more. We want to cover all bases.

Hearing no other business, motion made (J. Vertefeuille/M. Kersey) to adjourn at 7:50. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary