



Jonathan Trumbull Library

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

www.lebanonctlibrary.org

Jonathan Trumbull Library

November 20, 2014

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Berkeley Nowosad, Kathy Chesmer, Michelle Kersey, Mary Withey, Maureen McCall, Alicia Wayland, Judy Vertefeuille and Library Director Julie Culp and guest Alison Woods

The meeting was called to order at 7:04 by the chairman, Cathe McCall. Alison Woods of the *Community Foundation of Eastern Connecticut* was introduced and she gave us background on what their organization is all about and what they might do for us. She gave us good information on fund-raising and building awareness of the renovation project.

The minutes to the October regular meeting were addressed. Julie pointed out one sentence that needed to be changed. The public library roundtable is working on best practices and not on best practices on how to fund libraries. Motion by Mary Withey and seconded by Diane McCall to approve the minutes as amended. The motion carried with none opposed and two abstentions.

Director's Report – Julie reported – Linda is on vacation. Julie ran reports to compare how Lebanon's circulation compares to the state's. Circulation per capita for Lebanon is 10.7 while the state average is 8.6. Total circulation for 2013-2014 exceeds 2012-2013. 4,510 OPAC (online public access catalog) logins were done by library patrons in fiscal year 2014. Programs for the new year will include a Downton Abbey theme and Mrs. Lincoln's dressmaker performer. Replacements for public computer chairs were received.

Young People's Director's Report – Linda's report was distributed. Many programs are planned. *Time for Stories* continue on Mondays, *Stories and More* on Tuesdays and *Read, Rock & Rhyme* on Wednesdays. "Horizon Wings Presents: Birds of Prey" on December 4th at 6:30, "Drop-in Holiday Craft: Felt Owl" on December 6th from 10:00 to 12:30, "Home School Building Club" on December 9th at 2:00, "Now Playing: Polar Express Movie" on December 20th at 10:30 and "Pipe Cleaner Pets" on December 29th at 3:00.

Budget – Not yet requested

Facilities – New chairs

Hugh Trumbull Adams Trust Fund – No report

Building Committee – Schematic and figures expected by next month.

Brochure – a subcommittee met at Michelle's with her friend Lauren to discuss and make plans. Will have something for the entire board in January.

Director's Evaluation – a proposed draft will be ready for the board's review.

New Business: Holiday schedule discussed. Motion made by Alicia Wayland and seconded by Diane McCall to adopt as follows: (Will coincide with the Municipal schedule as follows with additions of Saturday July 4th and Thursday December 24 with hours on December 31st of 1:00 to 4:00.) The motion carried with none opposed.

Municipal Holidays for 2015

Thursday, Jan 1	New Year's Day
Monday, Jan 19	Martin Luther King day
Monday, Feb 16	Washington's Birthday
Saturday, May 23	Parade
Monday, May 25	Memorial Day
Friday, July 3	Independence Day
Monday, Sept 7	Labor Day
Monday, Oct 12	Columbus Day
Wednesday, Nov 11	Veterans Day
Thursday, Nov 26	Thanksgiving Day (Town Hall closed on day after)
Friday, December 25	Christmas Day

Motion made by Alicia Wayland and seconded by Berkeley Nowosad to adopt the following Trustee meeting schedule: The motion carried with none opposed.

January 15th
February 19th
March 19th
April 16th
May 14th
June 18th
July 16th
August 20th
September 17th
October 15th
November 19th
December 17th

Hearing no other business, motion made (A. Wayland/M. McCall) to adjourn at 8:48. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary