



Jonathan Trumbull Library

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Jonathan Trumbull Library

April 17, 2014

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Alicia Wayland, Judith Vertefeuille, Kathy Chesmer, Berkeley Nowosad and Maureen McCall and Librarian Julie Culp
Absent: Michelle Kersey and Mary Withey

The meeting was called to order at 7:03 by the chairman, Cathe McCall. The minutes to the 3/10/2014 meeting were discussed. It was not noted that Maureen McCall was absent at that meeting. In the Library Director's report, the patron was entering from the brick walkway and not the front door. Under Children's Librarian's report, the CLA annual meeting will be on Tuesday, April 29th. Under Facility/Equipment, again, the patron slipped coming in from the brick walkway. Under Unfinished Business, the amount donated should have shown a period and not a coma and should read \$500.00. Motion (D. McCall/A. Wayland) to accept the minutes with changes. The motion carried with none opposed.

Correspondence – From the Association of CT Library Boards about a workshop for board members, friends and library directors regarding their role in promoting effective library services to our communities.

Library Director's Report – Julie reported

- Attended the Bibliomation User Counsel session on April 2nd in Ellington, met the new CEO and heard updates.
- The Friends of Jonathan Trumbull Library will be giving an additional gift of signage for the library (fiction, audiobooks, magazines, etc.) and it has been ordered from Recognition Products.
- Programming is going well – Dog Listener, Ancestry workshops, films, book discussions, etc.

- Equipment provided by Adams Memorial Fund has been very helpful. Laptop and smart TV have been used at many book discussions to watch author interviews. Digital projector, laptop and smart TV were used in the Ancestry workshop.
- Mary Llewelyn from Bibliomation will be at JTL for a few hours on April 22 and May 1 to train Linda and Julie in the Evergreen acquisitions module. Books on order will appear in the online catalogue for holds to be placed.
- Greatest Hits of the Civil War – May 22nd – 6:30 – cosponsoring with the Lebanon Historical Society

Committees

Bylaws – The report from the committee regarding their April 3rd meeting was discussed. The revisions were accepted to Article II, Objectives, Article III, Board of Trustees, Officers, Section I – Duties of Officers, Chairman and Secretary. It was decided to keep the wording under Article VII – Committees as discussed at length at a prior meeting. Motion (D. McCall/M. McCall) to accept all of the changes listed except the final words. It was decided that Julie will attempt to get the bylaws on the website so that they are available to anyone who needs one, and when changes are made, a complete new copy will be distributed. There will be a note in the table of contents as to the date the changes were made.

Budget – our budget was cut about \$5,000. The town meeting will be on May 5th at 7:30.

Facilities – the cover to the thermometer on the pole in the Children's Library will be replaced. The seat in the ladies room needs tightening. The computer chairs need to be replaced. Julie will go to the selectmen with that request.

Personnel – Nothing to report

Friends – will be meeting in May and will decide what gifts to give the library. Michael Harris will lead a couple of meetings but they are in need of a president. They are trying to decide how to handle things. Perhaps meet less often; perhaps have a chair of the art show and one for the book sale and do nothing else.

LCBA – Alicia reported that they will change their normal expo to combine with other events in town on the 2nd Saturday in June for a 'Community Day'. They will set up tables in the Community Center and we can have one for free since we are a non-profit. Discussed using this as a fund-raiser and the decision was made for each board member to bring something 'bookish' for a basket that we will raffle that day. Besides having the basket to raffle, we will have our brochures for Adopt-An-Author and any fund-raising material we come up with by then.

This brought on a further discussion of fund-raising. It was decided that we could also put together a basket and raffle it during the Memorial Day

celebration. If we can get the baskets done in short order, we can display them at the library for several weeks as advertising. Judy offered to put the baskets together and Alicia will bring in some baskets for Judy to pick from. Julie will put a box behind the circulation desk for the board members to put their items. Please have the items for the Memorial Day basket in by May 1st.

Publicity – The Chronicle reporter visited the library with a photographer so an article could be coming out soon.

Library Trust Fund – The trustees were informed that we have established a fund-raising committee and that the town would be requesting a Steap grant.

Building Committee – Cathe reported that there is not much going on right now. \$10,000 has been requested from the Finance Committee for the architect to revise the plans.

Fund-raising – Besides the two baskets that will be raffled, the committee reported about their plans for a wine and cheese party to be held at the Chesmers. The pros and cons were discussed. More planning needs to be done. One volunteer has stepped forward (Carbery Caron) to help. The committee would like ideas for a title to these fund-raising efforts. “Build the Library” was suggested. Glasses with our logo could be sold at the wine tasting. Cathe related an idea that Sterling is doing - They are charging \$25 for individuals to be included on a town wide tag sale tour map to be distributed to people looking for tag sales. This is something for the committee to discuss. Their next meeting is May 8th.

Unfinished Business – Director evaluation process - still unfinished

New Business – Donation jars have raised about \$130. By consensus, they will be retired.

The meeting was adjourned at 8:28.

Respectfully submitted,

Maureen D. McCall, Secretary