



## *Jonathan Trumbull Library*

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

Jonathan Trumbull Library

October 18, 2012

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Kathy Chesmer, Berkeley Nowosad, Holly Sinkewicz, Michelle Kersey, Judith Vertefeuille and Maureen McCall,  
Absent: Alicia Wayland and Librarians Julie Culp and Linda Slate

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

The minutes to the September 20th meeting were addressed. Motion by Diane McCall and seconded by Judy Vertefeuille to approve the minutes as presented. The motion carried unanimously.

Correspondence – None

Librarian's Reports - None

### Sub-Committee/Committee Reports:

Bylaws – Maureen pointed out that the update to page 6 with the mission statement needed to be discussed further. When she went to update it she noticed that the page also noted goals in the header that are not included and the Table of Contents will have to be updated as well. Motion made by Maureen McCall and seconded by Michelle Kersey to remove the words 'and goals' from page 6 and the Table of Contents. The motion passed unanimously. Maureen will make the appropriate changes and produce the new pages. It was suggested that perhaps we could address goals at a future time.

Budget – No report

Facility/Equipment – No report

Personnel/Employee Compensation – The sub-committee met and produced the Librarian's evaluation. The board had the opportunity to review and comment. The new format is more professional with goals included and there will be a spot for Julie to add her comments as well. The chairman and vice-chairman will meet with Julie to deliver the evaluation. The board approved the new format and the content unanimously.

Friends – Cathe read the note from the president of the *Friends of JTL*. The book sale was a great success earning \$100 more than last year but there is concern as to the future of the Friends. It is hard to get volunteers although there is success in the different ventures such as the book sale and the art show. At this point there is no volunteer to chair another book sale. December 13<sup>th</sup> will be their Christmas party.

LCBA – No report

Publicity – No report

Library Trust Fund – No report

Library Building Committee – Cathe reported that the committee drafted and did a first review of an RFP (Request For Proposal) for consulting services. The committee will review it again at their next meeting.

Unfinished Business - None

New Business – None

Hearing no new business, motion made by Maureen McCall and seconded by Holly Sinkewicz to adjourn at 7:24. The motion passed unanimously.

Respectfully submitted,

Maureen D. McCall, Secretary