



Jonathan Trumbull Library

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Jonathan Trumbull Library

July 19, 2012

Regular Meeting

Present: Cathe McCall, Diane McCall, Alicia Wayland, Kathy Chesmer, Berkeley Nowosad, Judith Vertefeuille, Michelle Kersey, Maureen McCall, Julie Culp and Linda Slate.

The meeting was called to order at 7:01 by the chairman Cathe McCall.

Motion by Alicia Wayland and seconded by Diane McCall to approve the minutes to the May 17th regular meeting as presented. The motion carried unanimously.

Motion by Alicia Wayland and seconded by Diane McCall to approve the minutes to the July 31st special meeting as presented. The motion carried unanimously.

Correspondence – Cathe reported that she received some advertisements from architects that she will pass on at the next Building Committee meeting.

Librarian's Report – Julie distributed a handout from the CT State Library titled "Working Together: Role and Responsibilities Guidelines" for the board's edification. Staffing shortage continues to be a problem as circulation numbers and attendance at the various special programs continue to increase. There are now eight public access computers; two new ones were installed on June 6th. Two new staff computers are coming from TIP. The library staff is working on a Facebook page – website work is tabled for now due to the increased summer activities. Overdrive checkouts since November 30th 2011 are up to almost 900. Adult programs since the last meeting include CT Author's Trail, book discussions, and first Tuesday films. Plans for 7/30 for "eBooks & Kindles & Nooks, Oh My", a presentation by Jessica Ventura of Bibliomation. On 8/14 Jocelyn Page will do poetry readings. Planned for 8/21 is a book discussion and for 8/27, the Ten Warning Signs of Alzheimers.

Children's Librarian's Report - Linda reported that the library was awarded an Every Child Ready to Read grant of \$3,000. It will be used as outreach to parents and

caregivers via presentations, and funding will be used for related early literacy books and materials. . The board extended a heartfelt thank you for all of the work Linda did to obtain this grant. Since July 1, 2012 there have been 11 special events with 367 attendees for children's programming. 23 middle school volunteers are being very helpful over the weeks. More storytellers and crafts are planned for August.

By-laws have been updated and distributed. Thanks to Julie, Maureen and Alicia for all of their hard work.

Budget – Discussion on the budget to be revised and submitted to the Finance Committee. It was noted that we have adopted the wage matrix to coincide with the town's matrix. Discussion revolved around how we could adjust the budget to fund more hours for staffing. Alicia Wayland motioned to adopt the budget as presented, totaling \$269,135, with Town appropriation of \$238,431, for the 2012-2013 fiscal year. Berkeley Nowosad seconded. Hearing no further discussion, the motion carried unanimously.

Facilities and Equipment – the desk that needed repair or replacement was fixed by John Dudek. Two new computers were installed as previously reported.

Friends – no report

LCBA – no report

Publicity – no report

Library Trust Fund – Regarding the upcoming 2013 requests, the librarians were asked if they had thought more about what they would like to ask for. They would like to maintain Overdrive, increase the book selections, increase electronic resources, and hopefully include additional programming as part of the request since the programs go toward learning and enrichment of those attending.

Building Committee – no report

Unfinished Business

Mission Statement – after much discussion, it was decided to table the discussion for now and brainstorm through email. Cathe will bring a white board to the next meeting and discussion can continue then.

New Business - none

Motion by Alicia Wayland and seconded by Maureen McCall to adjourn at 8:02. The motion carried with none opposed.

Respectfully submitted,

Maureen D. McCall

Maureen D. McCall, Secretary