



## *Jonathan Trumbull Library*

580 Exeter Road ♦ Lebanon, CT 06249

Tel. 860 642-7763 ♦ Fax 860 642-4880

[www.lebanonctlibrary.org](http://www.lebanonctlibrary.org)

Jonathan Trumbull Library

June 21<sup>st</sup>, 2018

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Mary Withey, Judy Vertefeuille, and Michelle Kersey and Library Directors Matt Earls and Linda Slate

Absent: Eilleen Weinstein, Berkeley Nowosad and Colleen Meese

The meeting was called to order at 7:05 by the chairman, Cathe McCall.

Minutes to the May 17<sup>th</sup>, 2018 meeting – Motion (Michelle Kersey/Diane McCall) to accept the minutes as presented. The minutes were accepted with none opposed and one abstention.

Correspondence – None

Director's Report – Matt reported.

- Matt found some extra funds in the budget and is investigating where it may have come from. Some of the funds could be restricted, some from the HTA grant and some from the MTA grant. He will meet with the budget committee to study the issue.
- Matt learned quite a bit while speaking with an online promotional company. While deciding not to use them, he has had Claire increase the non-library Facebook posts to stir more interest in the library. It seems that people are more interested in the 'fun' stuff which garners interest in the library itself. We do not have a line item in our budget for advertising but Facebook helps a lot.
- Security discussion held. There are two parts to the issue. One is that it would be good to have cameras upstairs and down to be able to determine busy times and head counts. Two is the fact that there is no speedy way for the front desk to contact Matt while he is downstairs in his office. A panic button was discussed since anyone at the front desk could push it surreptitiously so as not to further aggravate someone who might be giving the person on the desk a problem. Matt will price both items.
- Magazines – Matt has added about a dozen new ones including regular National Geographic, Sports Illustrated, Smithsonian, large print Reader's Digest and Atlantic Monthly and has discontinued about six that weren't circulating very well. Cooking magazines are well received.

- Matt has met with a designer about the children's area. He would like to move the teens upstairs to the room on the right and will have to move some chairs out and some new shelving in. Biographies would be weeded and moved and the large prints and fictions would be moved as well. Matt has taken measurements and the designer has to draw out the plan, hopefully by our July meeting.
- There appears to be some funds remaining from the salaries and wages line item due to storm closings and Matt would like to investigate using that to hire some part-time help for Wednesdays and Saturdays when the library is the busiest. This will be discussed with the budget committee as well.
- Sarah Boyd is a new hire who will substitute during the summer. Our usuals will also be on hand including Laura Malone, Carol Houseman who will be out all of July and Denise Peay.
- The library received \$1,500 from the Lions Club and that will be used for items for the seeing impaired. The Savings Institute donated \$100 for children's items.
- 98 people attended Adult programs for the past month. Yoga Nights and Game Nights attendance is on the increase.
- Circulation continues to vary up and down but with summer reading programs soon to begin, those numbers will increase for the next months. It was noted that the numbers do not reflect those things loaned from JTL to other libraries.
- Programs:
  - *Hot Chicks with Sticks* – July 2<sup>nd</sup> and 16<sup>th</sup> at 6:30
  - First Tuesday Film – *Wonder* – July 3<sup>rd</sup> at 2:00
  - *Autism Discussion group* – July 3<sup>rd</sup> at 6:30
  - Yoga and Meditation – July 9<sup>th</sup> and 23<sup>rd</sup> at 6:30
  - CT Author Trail Event – begins at Calvert Library in Franklin – July 10<sup>th</sup> at 6:30
  - Adult and Family Game Night – *Dixit* – July 12<sup>th</sup> at 6:00
  - CT Author Trail Event – at JTL – July 17<sup>th</sup> at 6:30 – Karen E. Olson
  - Donna's Movie Pick – *Lady Bird* – July 18<sup>th</sup> at 12:00
  - First Tuesday Film – *I Can Only Imagine* – August 7<sup>th</sup> at 2:00
  - Artist of the Month – Chris Dixon - Photographer

Howie Blau will be doing another lecture on the Constitution next Tuesday. The Escape Room planning is going well. Matt will be on Public TV on August 1<sup>st</sup>. As to what type of yoga is presented on Mondays, it is Kundalini.

Young People's Director's Report – The Summer Reading Program is LIBRARIES ROCK! Linda distributed the July schedule of events including the usual *Time for Stories* and *Read, Rock & Rhyme*. There will be **Pokemon Club** on July 21<sup>st</sup>, *4-H Rocking & Rolling on the High Seas* on July 2<sup>nd</sup>, *Engineering with Keva Planks* on July 5<sup>th</sup>, *Born to Read with Turtle Dance Music~~Music, Bubbles and Comedy Show* on July 7<sup>th</sup>, *DJ Austin Dailey: Red Supreme Dance Party* on July 10<sup>th</sup>, **Movie & Popcorn: Space Dogs** on July 11<sup>th</sup>, **Denison Pequotsepos: Life in a Rock Wall** on July 12<sup>th</sup>, **Rapunzel's Tall Towers** presented by GS Troop #65295 on July 14<sup>th</sup>, **4-H Cupcake Geology** on July 16<sup>th</sup>, **Rubik's Cube Challenge** on July 17<sup>th</sup>, **Library Rocks – Painting** on July 18<sup>th</sup>, **Duct Tape Wallets** on July 25<sup>th</sup>, **New London County 4-H Ozobots Rockin' Dance Party** on July 30<sup>th</sup> and **Children's Museum of SECT presents Force & Motion: Rollercoasters** on July 31<sup>st</sup>. Linda has 26 programs scheduled for July. Wandoo Reader is now available for all grades to register for summer reading and to log their books over the summer. Librarians from each school have been extremely supportive. LMS and LHS volunteers have begun working on various projects with Linda. They will keep track of their hours and use them for community service points for National Honor Society.

Bylaws – Nothing to report.

Budget – The committee will meeting on Monday July 16<sup>th</sup> at 3:00 to discuss aforementioned items.

Personnel – The committee met and created a feedback form for the staff. They are confidential and will be turned in at the front desk to be collected by the personnel committee and reviewed. The committee will then report back to this board.

Library Trust Fund – Nothing more to report

Building Committee – Nothing to report

Friends of JTL – Next meeting is in August.

Unfinished Business – Nothing to discuss

New Business – Michelle brought up the article concerning the Otis Library that received a supply of Narcan and had occasion to use it less than a month later. Discussed if we should have it. Matt had called one number and was told that the supply was limited. He will approach Betsy for her input. AED discussion as well. There is one at the town hall. Perhaps Matt should have access. Cathe noted that on occasion the town offers classes on CPR, etc.

Hearing no other business, motion made (Mary Withey/Diane McCall) to adjourn at 8:10. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary