

Jonathan Trumbull Library  
Board of Trustees - Special meeting of Budget Sub-Committee  
May 17, 2011

Present: Members Holly Sinkewicz, Diane McCall, Catherine McCall, Judy Vertefeuille, Kathy Dunnett and Maureen McCall and Library Director, Julie Culp

A special meeting of the Jonathan Trumbull Library Board of Trustees Budget Committee was held on Tuesday, May 17, 2011 in the Community Center dining room. Holly Sinkewicz, chair of the board, called the meeting to order at 6:01 and presented the agenda which included four major items; the resulting proposal will be presented to the entire board at the May meeting. In the absence of a secretary, Maureen McCall was appointed to act as secretary for this meeting.

1. Review and make proposed revisions to the budget for the 2011-2012 fiscal year, to include:
  - a. Cuts in hours of operation and staff due to lack of funding
  - b. Discuss and provide proposals for funding the Library Director position a pension, including retroactive pension compensation to date of full-time library union employees
  - c. Discuss impact of part-time employee benefits on the budget as well as a possible part-time union employee.
2. Discuss and formulate a wage matrix

The committee reviewed and discussed options for the budget and a budget with reduced staffing will be proposed to the Board of Trustees with extreme regret for this cut. It should be noted that the proposal does not have any cuts to the hours of operation.

A wage-step classification matrix for the non-union part-time employees was developed that was discussed at length. This is an attempt to align the library employees with the town hall employees in wages and benefits.

In regards to a possible budget worked up by J. Culp prior to this meeting, motion by D. McCall and seconded by C. McCall to present this budget with the minor adjustments to the full board on Thursday. Julie will clean it up. The motion carried with regret. Those voting Aye: D. McCall, C. McCall, J. Vertefeuille - Nay: K. Dunnett

Julie let the committee know that there is \$32,000 in the fund balance and of that, less than \$4,000 is restricted. The board needs \$11,070.66 in retroactive pension and interest to cover what Julie should have had in benefits for the past three years. Holly proposed that it comes from the fund balance.

The meeting was adjourned at 7:30 by the chair.

Respectfully submitted,  
Maureen D. McCall, Secretary Pro-Tem