

Jonathan Trumbull Library  
Board of Trustees  
Long Range Strategic Planning Management Team  
Minutes  
Wednesday, August 19, 2009

Holly Sinkewicz called the meeting to order at 6:30 p.m.  
In attendance were Julie Culp, Lydia Myers, Holly Sinkewicz, and Judy Vertefeuille.

Names that have been recommended for the JTL Long Range Planning Committee have been compiled into a chart format for easy reference. This task was completed by Julie Culp prior to the meeting.

Discussion regarding the title of the group was held, with the decision being made to simply use Long Range Planning Committee, thereby omitting the use of the word "Strategic."

It was discussed and agreed that our process shall be :

- 1-Julie will continue to contact potential facilitators and their references.
- 2-She will try to narrow this list to the top 2-3 who express interest and expertise.
- 3-These facilitators will be interviewed by the Management Team and one will be selected.
- 4-The facilitator will be utilized to help us craft language for an appropriate invitation to send out to potential committee members, whose names will be finalized at the September 8<sup>th</sup> meeting.
- 5-Invitations will be followed up by phone calls, in order that prospective members will have someone of whom to ask questions.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Lydia Myers