

Jonathan Trumbull Library
November 18th, 2021
Regular Meeting - Board of Trustees
ZOOM

Present: Cathe McCall, Berkley Nowosad, Michelle Kersey, Janice Knudsen, Suzanne Nintean, Guthrie Dinda and Library Director Matt Earls and Youth Services Librarian Maggie Gaier.

The meeting was called to order at 7:00 pm by the chair, Cathe McCall.

The Board welcomed new members Suzanne Nintean, Guthrie Dinda and Christine Hadyka.

Minutes - motion (Michelle Kersey/Berkley Nowosad) to approve the minutes to the October 21, 2021 meeting. The motion carried with one abstention.

Meeting Schedule: One of our valued board members can no longer meet on the third Thursday of each month. We are proposing that we meet on the fourth **Tuesday** of each month. Cathe will send an email out to the board members who were absent at this meeting.

Directors' Report: Matt reported the following:

- Discussed pros and cons of participating with the Connecticut Education Network which is linked to schools and libraries throughout the state.
- The library is now open to indoor programming.
- Programs have been very well attended under the circumstances.
- Circulation is down about one-third since 2019.
- December 8th is the Friend's Christmas party. Festivities to begin at 6:00p.m. It will be held at the First Congregational Church of Lebanon, Fellowship Hall.
- Mailed annual request to the Hugh Trumbull Adam's grant ("The Foundation"). Also talked about the different funds the library has access to.
- Held a staff meeting on November 18, 2021. Some of the staff expressed discomfort in having their addresses and phone numbers made public. **Motion (Berkley Nowosad/ Guthrie Dinda) to remove staff addresses and phone numbers from the Bylaws immediately. The motion carried unanimously.**

Youth Services Report: Maggie reported the following:

- JTL participated in Halloween on the Green! There was an estimated 700 attendees!
- Teen Advisory Board held a kid's scavenger hunt and riddle event. 33 people attended. It is exciting to see teens invested in their library community and seeing the fruits of their labor!
- Our rescue turtle, Marcel, will move in before Thanksgiving. Please come and meet her for turtle time in December.
- HTAF will continue to support our programming with poetry, teen advisors and ongoing in-person and ZOOM programs.
- We've stacked our programs in November and December, at the beginning of each month, to increase our chances of high attendance.
- Check out our calendar for all upcoming youth events!

Election of Officers: Michelle presented the list of nominations and Cathe opened nominations from the floor. Elections results are as follows: Cathe McCall as Chairman, Michelle Kersey as Co-Chairman and Suzanne Nintean as Secretary.

Formation of Subcommittees: New member elections:

- Budget - Bill Goda, Guthrie Dinda and Berkley Nowosad
- Personnel - Janice Knudsen, Michelle Kersey, Eileen Weinsteiger, and Guthrie Dinda
- Bylaws - Janice Knudsen, Eileen Weinsteiger, and Suzanne Nintean

Sub-Committees/Special Committees:

- A. Budget - No Report
- B. Personnel - No Report
- C. Bylaws - No Report
- D. Building Committee:
 - Windows have been delivered
 - Roofing and interior framing is happening. Should be weather-tight by the end of the year.
 - Over 100 pre-18th century artifacts have been found in the area where the leaching field was planned to go.
 - Building Committee will be doing a "walk-through" of the new library on Saturday, November 20th.

Ongoing Reporting:

- A. Friends - Annual Christmas party will be December 8th, 2021. To be held at the First Congregational Church of Lebanon, Fellowship Hall, at 6:00 p.m.

Unfinished Business: Non Reported

New Business: Cathe reported on the new Town of Lebanon's email policy. Due to Freedom of Information, the town will be assigning email address to all elected officials to begin using for all correspondence related to their positions.

Next Meeting: December 16, 2021

Meeting adjourned at 8:13 p.m.